

Palmyra Borough Council Meeting

Tuesday September 9, 2025

7:00 PM

AGENDA

1. **Call to Order: 7:00 PM** – President Shearer
 2. **Pledge of Allegiance & Moment of Silence for the Armed Services:**
 3. **Roll Call:**
 4. **Announcements:**
 - a. Everyone please silence all cellular devices during the meeting – thank you!
 - b. Council members please turn on your microphones.
 5. **Special Visitors:**
 - a. Antoine Molinelli Fuster, Boy Scout Troop 456, will be present to request permission to conduct his Eagle Scout project in Heritage Park.
 6. **Public Comment Period #1:** (Please step to the microphone, state your name & address for the record, and try to limit your comments to 5-minutes)
 7. **Consent Calendar:**
 - a. Approve the minutes of the August 26, 2025, Borough Council meeting.
 8. **Action & Discussion Items:**
 - a. Ordinance #837 – Amend Chapter 350 (Vehicles & Traffic):

Discussion on and if appropriate:

Suggested Motion: To authorize the Borough Solicitor to prepare and advertise Ordinance #837, an ordinance amending the following provisions of Chapter 350 (Vehicles & Traffic) of the Palmyra Borough Code of Ordinances:

 1. Section 350-26 (Special Purpose Parking Zones):
 - Add – North Chestnut Street – West Side – Handicap parking – 243 North Chestnut Street
 - Add – North Green Street – East Side – Handicap parking – From a point 70 feet north of East Main Street to a point 20-feet further north thereof.
 - Add – North Lincoln Street – West Side – Handicap parking – 25 North Lincoln Street
 - Add – North Harrison Street – East Side – Handicap parking – 24 North Harrison Street
 - Add – South Harrison Street – East Side – Handicap parking – 328 South Harrison Street
 - Remove – East Poplar Street – South Side – Handicap parking – 22 East Poplar Street
 - Remove – East Maple Street – South Side – Handicap parking – 100 East Maple Street
9. **Reports:**
 - a. President’s Report: President Shearer
 - b. Mayor’s Report: Mayor Miller
 - c. Financial Report:
 1. Financial Statement: (as of August 31, 2025, will be available at the September 23rd meeting)
 2. Delinquent Sewer & Refuse Account Report: (Asst. Mgr. Pera)
 - d. Fire Department / EMS Report:
 1. August – Citizens Fire Co. No. 1 monthly report: (e-mailed September 4th)
 2. July – Life Lion Monthly EMS Report:
 - Ambulance 4-8 (staffed 736 of 744 hours 98.9%).
 - Ambulance 4-9 (staffed an additional 150 hours).

9. **Reports:** (continued)

d. **Fire Department / EMS Report:**

3. **Fire Services Commission Meeting:** Wednesday September 10th at 6:30 PM

- All elected members of Borough Council and North Londonderry Twp Supervisors are invited to attend to discuss the future with all the Fire Department Officers.

4. **Firehouse Loan Issues:**

- a. Loan interest rate returning to original schedule (payment increasing from \$75K - \$129K in 2026)
- b. North Londonderry Twp possibly paying off their portion?

e. Western Lebanon County Regional Police Department: Chief Winters

f. **Planning Commission:** (Did not meet in August)

g. **Public Works Department:** Borough Manager Powl

1. Superintendent's Monthly Report: (08/01/25 – 08/31/25)

2. **Borough Properties:**

- a. Municipal Building – 325 S. Railroad Street:
- b. Public Works Department – 910 E. Broad Street:
- c. Town Square:
- d. Vacant Lot – 40 E. Front Street:
- e. Vacant Lot (Shaffer-Erb Tract) – south side 900 Block East Cherry Street:

3. Cemetery:

4. Parks: (Heritage Park, Mayors' Park, Memorial Park, and Southeast Park)

5. Refuse & Recycling:

6. **Sewer System:**

- a. Pump Station #3 (located west of W. Broad St & N. Locust St) Replacement Update:

7. **Sinkholes:**

a. **New:**

1. 900 E. Cherry St. (between curb & sidewalk)
2. Forge Road Elementary School (rear parking lot near S. Prince St.)

b. **Old:**

1. 900 Block E. Cherry Street Detention Basin
2. 156 N. Railroad Street (PennDOT)

8. **Stormwater Management:**

- a. Pear Alley between W. Cherry St/W. Maple St/S. Windsor Ave/S. Lingle Ave Update:
- b. East Ridge Road – Melrose (Phase #1) – Off-Site Stormwater Update:
- c. W. Main St. & S. Mark St. Drainage Culvert:
- d. PA DEP MS4 Permit Annual Report:

9. **Street & Alley Maintenance:**

- a. Paving quotes requested from Martin Paving, Hoffer Paving, and RDS Paving

10. Traffic Signals:

11. Other:

h. **Solicitor's Report:** (Solicitor Cleary)

i. Zoning & Codes Enforcement:

1. Zoning Officer/Codes Enforcement Officer Monthly Report: (will be provided Tuesday evening)
2. Zoning Hearing Board: (Hearings scheduled for Monday September 8th at 5:30 PM).

a. 740 W. Main St – Gellato & Co.: (continued from August 11th)

- Seeking a Special Exception for substitution or replacement of a non-conforming use under Section 380-128.A & 380-139.B of the Palmyra Borough Zoning Ordinance to establish a proposed multi-vendor indoor antique, flea market, bazaar style farmers market in the main building and vender overflow storage in the garage building within the Highway Commercial (HC) & Town Residential (TR) District.

j. Borough Manager's Report:

1. 310-312 E. Cherry St Agreement with Thomas Hammond Sr:
2. Other:

10. Communications: None

11. Other Business:

12. Public Comment Period #2: (Please step to the microphone, state your name & address for the record, and try to limit your comments to 3-minutes)

13. Announcement:

- a. Borough Council will conduct its next public meetings on Tuesday September 23, 2025, and Tuesday October 14, 2025, beginning at 7:00 p.m.

14. Motion to Adjourn: