

# Borough Services Schedule

## December 2017 - April 2018

### Recycling Information - Recycling Is Collected Weekly

Acceptable Materials:	Unacceptable Materials:
<ul style="list-style-type: none"> <li>☞ Aluminum food and beverage containers</li> <li>☞ Glass food and beverage containers – brown, clear, or green</li> <li>☞ Ferrous (Iron) cans</li> <li>☞ Plastics with symbols #1, #2, #3, #4, #5, #6, #7 – caps removed</li> <li>☞ Newspapers</li> <li>☞ Cardboard &amp; Cereal Boxes – must be flattened and bundled</li> <li>☞ Magazines, Catalogs, and Telephone Books</li> <li>☞ Office paper</li> <li>☞ Mail</li> <li>☞ All other paper without wax liners</li> <li>☞ Gable top cartons or poly-coated wax containers (e.g. milk or orange juice containers)</li> </ul>	<ul style="list-style-type: none"> <li>☞ Microwave trays</li> <li>☞ Any type of Styrofoam</li> <li>☞ Mirrors</li> <li>☞ Window or auto glass</li> <li>☞ Light bulbs</li> <li>☞ Ceramics</li> <li>☞ Porcelain</li> <li>☞ Any plastic without a number</li> <li>☞ Plastic bags</li> <li>☞ Coat hangers</li> <li>☞ Glass cookware/bakeware</li> <li>☞ Household items such as cooking pots, toasters, etc.</li> </ul>
<ul style="list-style-type: none"> <li>✓ All glass containers must be empty and free of metal caps and rings and contain less than 5% food debris.</li> <li>✓ All tin cans, bi-metal cans, and aluminum cans must be empty and contain less than 5% food debris.</li> <li>✓ All aerosol cans must be empty with less than 5% content.</li> <li>✓ All plastic containers must be empty, caps removed; less than 5% food debris.</li> <li>✓ Tissues, paper towels or other paper that has been in contact with food is not acceptable.</li> </ul>	
<ul style="list-style-type: none"> <li>❖ <b>NO REFUSE WILL BE COLLECTED FROM RECYCLING CANS!!!</b></li> <li>❖ <b>NO RECYCLING WILL BE COLLECTED FROM REFUSE CANS!!!</b></li> </ul>	
<p><b>RECYCLING AND YARD WASTE CANS ARE AVAILABLE AT THE BOROUGH OFFICE FOR A COST OF \$13.00 EACH.</b></p>	

**COLLECTION OF CHRISTMAS TREES AND OTHER EVERGREEN DECORATIONS:** All Christmas trees and other evergreen decorations will be collected the entire month of January on the scheduled refuse day (weather and equipment permitting). All materials (e.g., ribbons, decorations, tree stands, nails, wire, etc.) must be removed from the greens.

**SPRING LEAF COLLECTION:** March 5th through 9th April 2nd through 6th  
Leaves will not be collected from any alleys. No limbs, grass, or yard waste may be mixed in with the leaves.

**STREET SWEEPING:** Begins the month of April and ends in October. Street sweeping will start the first weekday of every month for a one-week period.

**PLEASE NOTE:** Any items not at the appropriate pick-up location by the described time will be missed.

**Holiday Refuse/Recycling Schedule (Subject to change):**

Holiday on Monday	=	Tuesday refuse/recycling collection day
Holiday on Tuesday	=	Wednesday refuse/recycling collection day
Holiday on Wednesday	=	Thursday refuse/recycling collection day
Holiday on Thursday	=	Friday refuse/recycling collection day
Holiday on Friday	=	Thursday (prior to holiday) collection day

**The Borough office will be closed on the following holidays:**

January 1st - New Years Day • January 15th - Martin Luther King Day  
February 19 - President's Day • May 28th - Memorial Day

Winter 2018



*Working Together for a Common Cause - a Better Community!*

# Our Town News

## BOROUGH TO BEGIN ANNUAL ENFORCEMENT OF RENTAL UNIT REGISTRATION REQUIREMENT

Borough Council passed the residential rental unit registration Ordinance #741 in January 2012. Many landlords have complied with the requirement to registers tenants. The Borough has tried to work with landlords by allowing registrations to carry over from year to year with the understanding that new registration information would be submitted within 60 days of a tenant change.

Newsletters are sent to tenants quarterly as a service to those that live within the Borough. If a tenant no longer lives at the rental unit, the Borough receives a change notice from the Post Office with an invoice for each change notice. The number of address change notices the Borough receives quarterly for tenant mailings has been steadily increasing. Therefore, the Borough will need to enforce the rental registration requirements annually. Failure to submit a registration form according to the Ordinance could result in a fine. A condensed version of the Ordinance is as follows:

The owner of each residential rental unit shall register each residential rental unit by January 1 of each calendar year or within sixty (60) days after a change in the occupancy of the residential rental unit. A residential rental unit registration shall be valid until December 31st of the year in which it is issued.

The Borough as a courtesy may forward a notice that a residential rental registration will expire and must be renewed, but the failure of the Borough to send such notice or the failure of the owner to receive such notice shall not excuse the owner of a residential rental unit from making an application to and/or renewing a residential rental unit registration.

Prior to initial occupancy of newly constructed residential rental units, newly created residential rental units, or substantially rehabilitated residential rental units, the owner shall register each such residential rental unit with the Borough.

Violations. It shall be a violation of this Part to commit or to permit any other person to commit any of the following acts:

- To lease, let, or allow the occupancy of a residential rental unit without registering such residential rental unit where required by this Part.
- To place false information on or to omit relevant information from an application for a residential rental unit registration.
- To fail to comply with any other provision of this Part.

Penalties and remedies.

- Whoever violates any provision of this Part shall be fined not less than Five Hundred Dollars (\$500.00) nor more than One Thousand Dollars (\$1,000.00) and in default of payment thereof, shall be imprisoned for not more than ninety (90) days.

For a copy of the Ordinance, please contact the Borough office at 717-838-6361 or on the website [www.palmyraborough.org](http://www.palmyraborough.org).

Borough of Palmyra  
325 S. Railroad Street  
Palmyra, PA 17078  
Ph: 717-838-6361  
Fax: 717-838-1051

Office Hours:  
M-F 8 am - 4:30 pm

Visit us on the web at:  
[palmyraborough.org](http://palmyraborough.org)

Borough Council

- Mark Smith, President
- Beth Shearer, Vice President
- Josh Holl
- Carissa Mellinger
- Jane Quairol
- Joe Templin

Mayor

- Fred Carpenter

Borough Management

- Roger Powl, Borough Mgr
- Brenda Pera, Asst Borough Mgr

Codes Enforcement

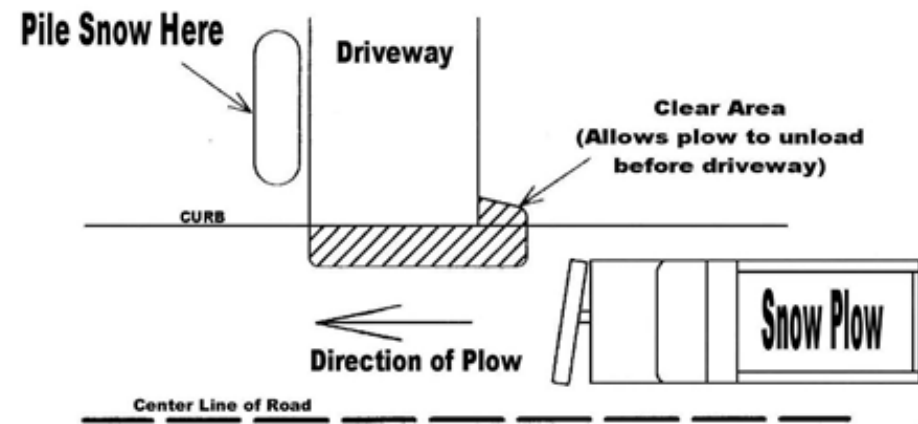
- Michelle Bowman

Public Works

- Scott Plouse, Superintendent

Police

- Stan Jasinski, Police Chief



## RULES FOR THE REMOVAL OF SNOW AND ICE

There is no doubt that the winter months will bring winter weather. Before the next snow or ice event, please read and understand the rules for snow and ice removal from sidewalks. The requirements are as follows:

- The owner of any lot containing, fronting on or abutting on an improved sidewalk shall remove and clear away or cause to be removed and cleared away snow and/or ice from a path at least 36 inches in width from so much of said sidewalk as is within, in front of or abuts the lot.
- Snow and ice shall be removed from sidewalks within 24 hours after the cessation of any fall of snow, sleet or freezing rain.
- In the event snow and/or ice on a sidewalk has become so hard that it cannot be removed without likelihood of damage to the sidewalk, the person charged with its removal shall, within the 24 hours mentioned previously, cause enough sand or other abrasive to be put on the sidewalk to make travel reasonably safe. Said person shall, as soon thereafter as weather permits, clear or cause to be cleared a path in said sidewalk of at least 36 inches in width.
- The owner of any building or other structure shall remove and clear away, or cause to be removed and cleared away any accumulation of snow and/or ice on said building or other structure which is liable to fall on any sidewalk, street, highway or other public way. Such work shall be completed within a reasonable time, but not later than 24 hours after the cessation of any fall of snow, sleet or freezing rain.
- No person shall deposit or cause to be deposited any snow or ice on to neighboring properties without the express consent of the neighboring property owner or immediately next to a fire hydrant or on any sidewalk, street or highway or loading or unloading areas of a public transportation system, except that snow or ice may be mounded by the Borough on public cart-ways incident to the cleaning thereof or mounded on curbs incident to the cleaning of sidewalks in the business district.

Borough Council has empowered the Code Enforcement Officer to issue citations for the non-compliance of the Snow and Ice Removal Code. Any person who violates any provision of this ordinance shall be sentenced to pay a fine of not less than \$75 nor more than \$600 plus costs. Each day that a violation continues shall be considered a separate offense.



## WINTER DRIVING TIPS



When winter weather strikes, drivers face out-of-the-ordinary challenges when they get behind the wheel. Snow, slush or icy roads are involved in nearly one in four weather-related vehicle crashes. These conditions can make it harder for drivers to see, slow down and stop – all factors that can increase the chances of an accident. The following are some winter driving safety tips to help you prepare for the elements – before you face them – on the road.

- Carry a winter emergency travel kit.
- Listen to weather and travel advisories, but if you don't have to travel in bad weather...don't.
- Keep your gas tank at least half full
- Slow down and increase following distance
- Avoid sudden stops and starts
- Beware of roads that may look wet, but are actually frozen - often referred to as "black ice"
- Use extra caution on bridges and ramps, where ice can form without warning
- Carry a cellphone
- Do not use cruise control while driving on snow-covered roads
- State law requires you to turn on your headlights when your wipers are on
- Use your low beams in particularly bad weather, especially in cases of heavy or blowing snow.
- Remove ice and snow from windows, mirrors and all vehicle lights before you drive or as often as needed
- Remove snow and ice from the hood and roof of your vehicle. State law states that if snow or ice from your vehicle strikes a vehicle or person and cause death or injury, you can be cited.
- Do not park or abandon your vehicle on snow emergency routes
- Do not drink and drive
- Always wear your seat belt.

## WINTER FIRE SAFETY TIPS

Most home fires are preventable, but sometimes common sense isn't so common. According to the National Fire Protection Association, it's not too early to protect your loved ones and your home from fire damage, by simply following sensible suggestions.

- Have your furnace checked. It's worth the money to hire a professional to inspect and service your furnace once a year. If it's going to conk out, it's better to know trouble is coming.
- Have your chimneys and vents checked. Fireplaces produce creosote which can ignite. If you light fires frequently, you need a chimney sweep service once a year. When you burn wood, make sure it's dry and seasoned so that it produces more flame and less smoke.
- Test smoke alarms. Make sure batteries are fresh. Place smoke alarms in the kitchen, laundry room and in bedrooms.
- Cover the fireplace with a screen. Tempered glass or a metal screen helps protect sparks from leaving the fireplace. Even so, make sure that children and pets sit at least three feet away when you light a fire in the fireplace.
- Beware of lit candles. Candles can set the mood for relaxation, and that's how they get forgotten or knocked over by kids or pets. Light candles only when you're around to watch them and blow them out when you're ready to leave the room. Ditto for cigarettes, pipes, etc. If you're going to smoke, try to do it outside.
- Beware of space heaters. The name should give you a clue -- space heaters need space. Like fireplaces, people and pets should not be allowed to sit any closer than three feet. Don't put space heaters near curtains, tablecloths or other fluttering fabrics. Make sure the space heaters you buy have automatic shut-offs before reaching dangerous temperatures.
- Know how to put out kitchen fires quickly. Water doesn't help a grease fire, which can get out of control. Keep salt and baking soda on hand to sprinkle liberally on pan fires. Keep lids handy to put on top of pots and pans that get too hot.
- Practice an escape route. Businesses have fire drills, your family should, too. Teach your family to crawl to the nearest exit from every room. Show them how to drop and roll if their clothes were ever to catch on fire.
- Fire extinguishers can be life-savers. Store one under the kitchen sink, and in the hall closet near the bedrooms. Make sure you use the correct setting -- A for paper, wood and trash; B for grease and flammable liquids; C for small electrical fires.
- All household members should know how to dial 911 – including children.