

# Palmyra Borough Council Meeting

Tuesday September 11, 2018

7:00 PM

## AGENDA

1. **Call to Order: 7:00 PM** – President Shearer
2. **Pledge of Allegiance & Moment of Silence for the Armed Services:**
3. **Roll Call:**
4. **Announcements:**
  - a. Please silence all cellular devices during the meeting – thank you!
5. **Special Visitors:** None scheduled
6. **Public Comment Period #1:** (Please state your name & address for the record, and try to limit your comments to 5-minutes)
7. **Consent Calendar:**

The following agenda items will be acted upon by a single motion, unless a member of Borough Council wishes a specific item to be voted on separately:

  - a. Approve the minutes of the August 28, 2018 Borough Council meeting.
  - b. Approve payment of all bills listed on the August 2018 Bill's List.
8. **Action Items:**
  - a. 2019 Minimum Municipal Obligation (MMO) for Pension Funding:
    1. Non-Uniformed Pension Plan: 2019 MMO = \$271,629
    2. Uniformed (Police) Pension Plan: 2019 MMO = \$70,729

**Suggested Motion:** To approve the Uniformed and Non-Uniformed Minimum Municipal Obligation for pension plan funding for the 2019 Budget Year
  - b. Resolution 2018-27 – Police Pension Plan Employee Contributions:

Discussion on, and if appropriate

**Suggested Motion:** To approve Resolution 2018-27, a resolution reducing the required 5% employee contributions to 2.7% for the Police Pension Plan for calendar year 2019.
  - c. Waiver Request – Stormwater Management Ordinance – Section 310-16.A(7):

Discussion on, and if appropriate

**Suggested Motion:** To \_\_\_\_\_ (approve or deny) the waiver request made by RGS Associates on behalf of ShadowStone for the requirements of Section 310-16.A(7) of the Code of Ordinances of the Borough of Palmyra, which requires a minimum 4-foot high fence to be installed around a new stormwater management facility.
9. **Reports:**
  - a. President's Report: President Shearer
  - b. Financial Report:
    1. Financial Statement: (as of August 31, 2018)
    2. Delinquent Sewer & Refuse Account Report: (Asst. Mgr. Pera)
  - c. Fire Department:

9. **Reports:** (continued)

d. Police Department:

4. Other:

e. Planning Commission - Subdivision & Land Development Plans: (Did not meet this month)

1. Next Scheduled Meeting: Wednesday October 3, 2018 beginning at 7:00 p.m.

f. Public Works Department: Borough Manager Powl

1. Superintendent's Monthly Report: (08/03/18 – 09/06/18)

2. Borough Properties:

- a. 325 S. Railroad Street - Municipal Building:
- b. 910 E. Broad Street - Public Works Facility:
- c. 40 E. Front Street - Vacant Lot: (soil probes scheduled for early October)

3. Parks: (Heritage Park, Palmyra Memorial Park, and Southeast Park)

a. Memorial Park Project Update:

4. Refuse & Recycling:

a. Recycling Crisis:

- Waste Management – Palmyra Transfer Station Status:
- Refuse/Recycling Program Customer Satisfaction Survey:

5. Sewer System:

6. Sinkholes:

- a. 25 N. Franklin Street: (Extend new piping via Hennessy Way to Injection Well #3 along Division St between N. Harrison St & N. Franklin St)
- b. 223 S. Locust Street & PASD Injection Well:
- c. N. Duke Street & First National Bank detention basin:
- d. Town Square:
- e. Plum Alley (to the rear of 221 E. Maple Street):
- f. First Block N. Lincoln Street (between curb & sidewalk near North Ave):
- g. Southeast Park (on east side of head-wall of the detention basin)

7. Stormwater Management:

- a. 300 Block E. Cherry St & 100 Block S. Grant St Detention Basin & Road Restoration Project:
- b. Phase A Stormwater Management System: (north of railroad tracks - west of N. Grant St.)
- c. Shellbark Alley Drainage System - New Injection Wells: (to the rear of 138 N. Chestnut St)
- d. DEP Municipal Separate Storm Sewer Systems (MS4) Permit - Waiver Status:
- e. Stormwater Phasing Plan – Updated Cost Estimates: Next steps?

8. Street & Alley Maintenance:

a. Alley Right of Way Clearance Issues:

9. Other:

g. Solicitor's Report: (Josele Cleary, Esq. - Morgan, Hallgren, Crosswell & Kane PC)

h. Zoning & Codes Enforcement:

1. Zoning Officer/Codes Enforcement Officer Report: (08/01/18 – 08/31/18)
2. Zoning Hearing Board: (Hearings scheduled for September 17<sup>th</sup> at 5:30 PM)

a. 940 E. Main Street - Mavis Discount Tire:

- Variance - Section 380 - Table 380-46 (Permanent Sign Requirements) in order to exceed the maximum sign area for two individual signs. The applicant is also seeking a variance to exceed the maximum number of signs by placing a total of three signs (one freestanding, and two wall signs) on the property.

i. Borough Manager's Report:

**10. Communications:**

- a. Letter dated 8/28/18 from Jeremy Keefer requesting the use of Memorial Park for a “Church Beyond the Walls” event on Sunday October 14<sup>th</sup> from 10:00 a.m. to 4:00 p.m.

**11. Other Business:**

- 12. Public Comment Period #2:** (Please state your name & address for the record and try to limit your comments to 3-minutes)

**13. Announcement:**

- a. Borough Council will conduct its next public meetings on Tuesday, September 25, 2018, and Tuesday, October 9, 2018 beginning at 7:00 p.m.

**14. Motion to Adjourn:**