

Palmyra Borough Council Meeting

Tuesday August 14, 2018

7:00 PM

AGENDA

1. **Call to Order: 7:00 PM** – President Shearer
2. **Pledge of Allegiance & Moment of Silence for the Armed Services:**
3. **Roll Call:**
4. **Announcements:**
 - a. Please silence all cellular devices during the meeting – thank you!
5. **Special Visitors:** None scheduled
6. **Public Comment Period #1:** (Please state your name & address for the record, and try to limit your comments to 5-minutes)
7. **Consent Calendar:**

The following agenda items will be acted upon by a single motion, unless a member of Borough Council wishes a specific item to be voted on separately:

 - a. Approve the minutes of the July 24, 2018 Borough Council meeting.
 - b. Approve payment of all bills listed on the July 2018 Bill’s List.
8. **Action Items:**
 - a. Ordinance #787 – Amend Noise Ordinance - Define “Noise Creating Devices”:

Discussion on, and if appropriate:

Suggested Motion: To enact Ordinance #787, an ordinance amending Chapter 241 (Noise) of the Code of Ordinances of the Borough of Palmyra to define a “noise creating device” and establishing time periods when a noise creating device may be used.
 - b. Ordinance #788 – Create New Chapter 196 (Fireworks) to the Code of Ordinances:

Discussion on, and if appropriate:

Suggested Motion: To enact Ordinance #788, an ordinance creating a new Chapter 196 (Fireworks) to the Code of Ordinances of the Borough of Palmyra to regulate the use of fireworks within the Borough and prescribing penalties for violation thereof.
 - c. Resolution #2018-26 – Escalator Clause for Road Materials/Paving Bidding Documents:

Discussion on, and if appropriate:

Motion Needed: To approve Resolution #2018-26, a resolution stating the necessity of inserting an escalator clause in the Borough’s bid documents and contracts for road materials and paving projects during 2018.
9. **Reports:**
 - a. President’s Report: President Shearer
 - b. Financial Report:
 1. Financial Statement: (as of July 31, 2018)
 2. Delinquent Sewer & Refuse Account Report: (Asst. Mgr. Pera)
 - c. Fire Department:

9. **Reports:** (continued)

d. **Police Department:**

1. **Resolution # 2018-25 - Amendment to Palmyra Civil Service Rules & Regulations:**

Discussion on, and if appropriate:

Suggested Motion: To approve Resolution #2018-25, a resolution to approve amendments to the Palmyra Civil Service Rules & Regulations as recommended by the Palmyra Civil Service Commission.

2. **Chief of Police Search:**

Discussion on, and if appropriate:

Suggested Motion: To approve the proposal submitted by Safecity Solutions, LLC, 716 Hopewell Street, Birdsboro, PA 19508 in the amount of \$13,150 to conduct a search for and determine the top two to three candidates to be interviewed by the Borough for consideration as the next Chief of Police. The cost for this expense shall be charged to General Fund budget line item number 01.410.310.

3. **Trick-Or-Treat Night:**

Discussion on, and if appropriate:

Suggested Motion: Upon recommendation from the Palmyra Police Chief, and the Lebanon County Police Chief's Association, Trick-Or-Treat Night shall be held in the Borough on Wednesday October 31st from 6-8 PM in conjunction with Countywide Trick-Or-Treat Night.

4. Other:

e. **Planning Commission - Subdivision & Land Development Plans:** (Did not meet this month)

1. Next Scheduled Meeting: Wednesday September 5, 2018 beginning at 7:00 p.m.

f. **Public Works Department:** Borough Manager Powl

1. Superintendent's Monthly Report: (07/02/18 – 08/03/18)

2. **Borough Properties:**

- a. 325 S. Railroad Street - Municipal Building:
- b. 910 E. Broad Street - Public Works Facility:
- c. 40 E. Front Street - Vacant Lot:

3. **Parks:** (Heritage Park, Palmyra Memorial Park, and Southeast Park)

- a. Memorial Park Project Update:
- b. Southeast Park: Water fountain has been repaired and is back in service.

4. **Refuse & Recycling:**

- a. Recycling Crisis:

5. **Sewer System:**

6. **Sinkholes:**

- a. 25 N. Franklin Street: (Extend new piping via Hennessy Way to Injection Well #3 along Division St between N. Harrison St & N. Franklin St)
- b. 223 S. Locust Street & PASD Injection Well:
- c. 900 Block of E. Cherry Street:
- d. N. Duke Street & First National Bank detention basin:

f. Public Works Department: (continued)

6. Sinkholes: (continued)

- e. Town Square: (See map)
- f. Plum Alley (to the rear of 221 E. Maple Street):
- g. 976 E. Maple Street (under fire hydrant):
- h. 304-306 W. Cherry Street:
- i. West of Sewer Pump Station #3 Access Road West of N. Locust Street:
- j. 40 E. Front Street:
- k. First Block N. Lincoln Street (between curb & sidewalk near North Ave):
- l. 500 Block S. Duke Street (along east curblin):

7. Stormwater Management:

- a. 300 Block E. Cherry St & 100 Block S. Grant St Detention Basin & Road Restoration Project:
- b. Phase A Stormwater Management System: (north of railroad tracks - west of N. Grant St.)
- c. Shellbark Alley Drainage System - New Injection Wells: (to the rear of 138 N. Chestnut St)
- d. DEP Municipal Separate Storm Sewer Systems (MS4) Permit - Waiver Status:

8. Street & Alley Maintenance:

9. Other:

g. Solicitor's Report: Solicitor Cleary

h. Zoning & Codes Enforcement:

- 1. Zoning Officer/Codes Enforcement Officer Report: (07/01/18 – 07/31/18)
- 2. Zoning Hearing Board: (Hearings scheduled for August 20th at 5:30 PM)

a. 108 E. Front Street – Curvin S. Wenger:

- Variance – Sec. 380-21.B (Uses Permitted By Right) to construct a single-family detached dwelling in the Light-Industrial District.

b. 320 W. Main Street (The Filling Station) – Michael, Connie, and Nathan Mrakovich:

- Variance – Table 380.E (MU District Area & Design Requirements). Lot coverage. The ordinance allows for a maximum of 70%, the existing is 73%, and the proposed will be 74% if granted.

i. Borough Manager's Report:

10. Communications:

- a. Invitation: Pennsylvania American Water Reception, Wednesday September 12, 2018 from 5:45-7:00 p.m., at Hotel Hershey (Blue Mountain Room), 100 Hotel Road, Hershey, PA 17033. RSVP by August 31st.
- b. Letter dated July 20, 2018 from Claire M. Hall, 735 E. Cypress Street.

11. Other Business:

12. Public Comment Period #2: (Please state your name & address for the record and try to limit your comments to 3-minutes)

13. Announcement:

- a. Borough Council will conduct its next public meetings on Tuesday, August 28, 2018, and Tuesday, September 11, 2018 beginning at 7:00 p.m.

14. Motion to Adjourn: