

Palmyra Borough Council Meeting

Tuesday July 10, 2018

7:00 PM

AGENDA

1. **Call to Order: 7:00 PM** – President Shearer

2. **Pledge of Allegiance & Moment of Silence for the Armed Services:**

3. **Roll Call:**

4. **Announcements:**

a. Please silence all cellular devices during the meeting – thank you!

5. **Special Visitors:**

a. 2017 Audit: Jim Koontz and Brian Marchuck of Brown Shultz Sheridan & Fritz Certified Public Accountants will be present to discuss the 2017 Audit report.

6. **Public Comment Period #1:** (Please state your name & address for the record, and try to limit your comments to 5-minutes)

7. **Consent Calendar:**

The following agenda items will be acted upon by a single motion, unless a member of Borough Council wishes a specific item to be voted on separately:

a. Approve the minutes of the June 26, 2018 Borough Council meeting.

b. Approve payment of all bills listed on the June 2018 Bill's List.

8. **Action Items:**

a. Road Closure Request - Palmyra Area High School Annual Homecoming Parade:

Discussion on, and if appropriate:

Suggested Motion: To authorize the closure of the roads necessary to accommodate the annual Palmyra High School Homecoming Parade on Friday September 28, 2018 from 6:00 - 6:35 p.m. (with a possible rain date of Monday October 1, 2018) for the following parade route:

Beginning in front of the Palmyra Middle School on W. Cherry St, proceeding east on E. Cherry St., turning right onto S. Lincoln St., turning right onto E. Oak St., turning left onto S. Railroad St., turning right onto W. Walnut St., turning right onto S. Locust St, and terminating at the rear of the Palmyra Middle School.

9. **Reports:**

a. President's Report: President Shearer

b. Financial Report:

1. Financial Statement: (as of June 30, 2018)

2. Delinquent Sewer & Refuse Account Report: (Asst. Mgr. Pera)

c. Fire Department:

d. Police Department:

1. Police Chief Retirement Announcement:

Discussion on, and if appropriate

Suggested Motion: To accept with regret, Chief Stanley J. Jasinski, Jr's announcement of retirement, effective December 30, 2018.

2. Other:

9. **Reports:** (continued)

- e. Planning Commission - Subdivision & Land Development Plans: (Did not meet this month)
 - 1. Next Scheduled Meeting: Thursday August 1, 2018 beginning at 7:00 p.m.
- f. Public Works Department: Borough Manager Powl
 - 1. Superintendent's Monthly Report: (06/06/18 – 07/02/18)
 - 2. Borough Properties:
 - a. 325 S. Railroad Street - Municipal Building:
 - b. 910 E. Broad Street - Public Works Facility:
 - c. 40 E. Front Street - Vacant Lot:
 - 3. Parks: (Heritage Park, Palmyra Memorial Park, and Southeast Park)
 - a. Memorial Park Project Update:
 - b. Memorial Park Field Lighting:
 - c. Southeast Park – Water Fountain:
 - 4. Refuse & Recycling:
 - a. Truck #14 - Accident Damage Repairs (\$37,746). Rental truck will be in use during repair.
 - 5. Sewer System:
 - 6. Sinkholes:
 - a. 25 N. Franklin Street: (Extend new piping via Hennessy Way to Injection Well #3 along Division St between N. Harrison St & N. Franklin St)
 - b. 223 S. Locust Street & PASD Injection Well:
 - c. 900 Block of E. Cherry Street:
 - d. N. Duke Street & First National Bank detention basin:
 - e. Town Square:
 - 7. Stormwater Management:
 - a. 300 Block E. Cherry St & 100 Block S. Grant St Detention Basin & Road Restoration Project:
 - b. Phase A Stormwater Management System: (north of railroad tracks - west of N. Grant St.)
 - c. Shellbark Alley Drainage System - New Injection Wells: (to the rear of 138 N. Chestnut St)
 - d. DEP Municipal Separate Storm Sewer Systems (MS4) Permit - Waiver Status:
 - 8. Street & Alley Maintenance:
 - 9. Traffic Signals:
 - 10. Other:
- g. Solicitor's Report: Solicitor Cleary
 - 1. Draft Ordinance – Amend Chapter 350 (Vehicles & Traffic), Section 32 (Parking of commercial vehicles, boats, recreational vehicles, and trailers):
 - 2. Fireworks – Can Borough Regulate “Consumer Fireworks” as Part of PA Act 43 of 2017:
 - See e-mail from Jason Hess, dated 7/5/18 for discussion.
- h. Zoning & Codes Enforcement:
 - 1. Zoning Officer/Codes Enforcement Officer Report: (06/01/18 – 06/30/18)
 - 2. Zoning Hearing Board: (No Hearings scheduled for July 16th)

- i. Borough Manager's Report:
 - 1. 2019 Budget Schedule:
 - 2. Other:

10. Communications:

- a. Invitation: Greater Lebanon Refuse Authority Annual Hot Dogs, Hamburgers & Hayrides on the Landfill for GLRA Board Members, Employees, Lebanon County Elected Officials, and Their Families, Tuesday September 11, 2018 beginning at 6:00 PM. (Council meeting night)

11. Other Business:

- 12. Public Comment Period #2:** (Please state your name & address for the record and try to limit your comments to 3-minutes)

13. Announcement:

- a. Borough Council will conduct its next public meetings on Tuesday, July 24, 2018, and Tuesday, August 14, 2018 beginning at 7:00 p.m.

14. Motion to Adjourn: