

Palmyra Borough Council Meeting

Tuesday June 26, 2018

7:00 PM

AGENDA

1. **Call to Order: 7:00 PM** – President Shearer
2. **Pledge of Allegiance & Moment of Silence for the Armed Services:**
3. **Roll Call:**
4. **Announcements:**
 - a. Please silence all cellular devices during the meeting – thank you!
 - b. Borough Council held an executive session prior to tonight’s Borough Council meeting to consult with the Borough’s labor attorney on a personnel matter as permitted by the Pennsylvania Sunshine Act. Any official action resulting from discussions held during the Executive Session will occur at a future public meeting.
5. **Special Visitors:**
 - a. Brad Remig of PFM Financial Advisors, LLC, and Ben Ried (Bond Counsel) of Eckert Seamans, will be present to advise Borough Council.

Discussion on, and if appropriate

Suggested Motion: To enact Ordinance #785, an ordinance authorizing and directing the issuance of general obligation debt as permitted by and pursuant to the PA Local Government Unit Debt Act to be evidenced by the Borough’s General Obligation Bonds Series of 2018 in the maximum aggregate principal amount of \$7,500,000 with the proceeds being used to pay-off the outstanding principal & interest owed on the Borough’s General Obligation Note Series of 2012 and 2015, and paying the costs and expenses associated with the issuance of the bonds, and authorizing all other action necessary to carry out the purpose of the ordinance.
6. **Public Hearing:** Liquor License Transfer Request: Sheetz – 811 East Main Street.
 - a. **Motion Needed:** To open the public hearing.
 1. Applicant presentation / testimony:
 2. Public testimony concerning the liquor license transfer request:
 - b. **Motion Needed:** To close the public hearing.
 - c. Discussion on, and if appropriate, choose one of the following three options:
 1. **Suggested Motion:** To adopt Resolution #2018-22, **approving** the request of Sheetz, Inc. for an intermunicipal transfer of a liquor license in the form presented at this meeting.
 2. **Suggested Motion:** To adopt Resolution #2018-22, **denying** the request of Sheetz, Inc. for an intermunicipal transfer of a liquor license in the form presented at this meeting.
 3. **Suggested Motion:** To inform Sheetz, Inc. that the Borough has elected to take an extension of time until a future scheduled meeting, or, no later than the July 24, 2018 meeting.
7. **Public Comment Period #1:** (Please state your name & address for the record, and try to limit your comments to 5-minutes)
8. **Consent Calendar:**

The following agenda items will be acted upon by a single motion, unless a member of Borough Council wishes a specific item to be voted on separately:

 - a. Approve the minutes of the June 12, 2018 Borough Council meeting.

8. Consent Calendar: (Continued)

b. Approve the Treasurer’s Report for the period May 1 through May 31, 2018:

	General Fund	Sewer Fund	Refuse Fund	Capital Reserve Fund	Special Sewer Fund	Liquid Fuels Fund
YTD Revenue	\$2362,595	\$782,656	\$426,732	\$226,636	\$2,958	\$227,304
YTD Expenses	\$1,535,492	\$384,582	\$306,966	\$142,330	\$52,994	\$2,987
Difference	\$827,103	\$398,075	\$119,766	\$84,306	\$(50,035)	\$224,317
Fund Balance	\$2,664,199	\$657,929	\$387,530	\$1,160,923	\$2,240,108	\$751,632

	Library Fund	Police Health Care Fund	Town Square Reserve Fund	Joint Fire Apparatus Fund	Cemetery Fund	Employee Benefits Fund
YTD Revenue	\$26,517	\$38,497	\$7	\$477	\$60	\$107,029
YTD Expenses	\$4,500	\$10,656	\$45	\$0	\$0	\$78,112
Difference	\$22,017	\$27,841	\$(38)	\$477	\$60	\$28,917
Fund Balance	\$23,610	\$217,403	\$4,708	\$324,255	\$41,113	\$28,917

9. Action & Discussion Items:

a. Road Closure Request – Church of the Holy Spirit Summer Parish Festival:

Discussion on, and if appropriate:

Suggested Motion: To authorize the closure of West Pine Street between Mazzocca Way and South Mark Street on Saturday August 11th from 3:00 p.m. – 11:00 p.m., and on Sunday August 12th from 10:00 a.m. – 6:00 p.m. in order for the Church of the Holy Spirit to conduct a “Parish Summer Festival.”

b. Resolution #2018-23 – Appoint Member to Greater Lebanon Refuse Authority Board:

Discussion on, and if appropriate:

Suggested Motion: To approve Resolution #2018-22, appointing Eric D. Adams as a member of the Greater Lebanon Refuse Authority, who shall finish the term vacated by Brian C. Craig, expiring December 31, 2019.

c. Yardwaste Collection Schedule & Containers / Public Works Department Staffing:

d. Amend Chapter 350 (Vehicles & Traffic) Section 32 (Parking of Commercial Vehicles, boats, recreational vehicles, and trailers)?

10. Reports:

a. President’s Report: President Shearer

b. Library Report: Councilor Quairoli

10. Reports: (continued)

- c. Police Department: Mayor Carpenter/Chief Jasinski
- d. Solicitor's Report: Solicitor Cleary
- e. Zoning Hearing Board: (Results of Zoning Hearings conducted on Monday June 18th)
 - 1. 103 N. College Street (Jubilee Ministries):
 - **Approved:** Special Exception – Section 380-38(I)(4)(a) – Alternative off-street parking standards. **Must maintain 29-parking spaces.**
 - 2. 520 E. Ridge Road (Salli Properties, LLC/Valley Animal Hospital):
 - **Approved:** Variance – Section 380- Attachment 1- Table 380-14G – reduce existing non-conforming 18-foot rear yard setback to 12-feet (30-feet required).
 - **Approved:** Special Exception – Section 380-127 – expansion of a non-conforming use. **Bee hives & chicken coops allowed to remain.**
 - **Approved:** Appeal of Zoning Officer's interpretation of Section 380-13 (Definitions) as a veterinarian's office versus the applicants desired classification of animal hospital. **Use determined to be an animal hospital.**
- f. Borough Manager's Report:
 - 1. 300 Block E. Cherry St / 100 Block S. Grant St Stormwater & Road Restoration Project:
 - 2. New Public Works Garage Building Project:
 - 3. Other:

11. Communications:

12. Other Business:

13. Public Comment Period #2: (Please state your name & address for the record, and try to limit your comments to 3-minutes)

14. Announcement:

- a. Borough Council will conduct a public meeting on Tuesday July 10, 2018 and on Tuesday July 24, 2018 beginning at 7:00 p.m.

15. Motion to Adjourn: