

Palmyra Borough Council Meeting

Tuesday May 28, 2019

7:00 PM

AGENDA

1. **Call to Order: 7:00 PM** – President Shearer
2. **Pledge of Allegiance & Moment of Silence for the Armed Services:**
3. **Roll Call:**
4. **Announcements:**
 - a. Please silence all cellular devices during the meeting – thank you!
 - b. The Borough is looking for a resident interested in serving in the following appointed position:
 1. Palmyra Municipal Authority: To serve the remainder of Jim Hartman’s five (5) year term, expiring December 31, 2021.
5. **Special Visitors:** None Scheduled
6. **Public Comment Period #1:** (Please state your name & address for the record, and try to limit your comments to 5-minutes)
7. **Consent Calendar:**

The following agenda items will be acted upon by a single motion, unless a member of Borough Council wishes a specific item to be voted on separately:

- a. Approve the minutes of the May 14, 2019 Borough Council meeting.
- b. Approve the Treasurer’s Report for the period April 1 through April 30, 2019:

	General Fund	Sewer Fund	Refuse Fund	Capital Reserve Fund	Special Sewer Fund	Liquid Fuels Fund
YTD Revenue	\$1,245,129	\$ 797,639	\$601571	\$ 242,511	\$ 8,887	\$ 237,124
YTD Expenses	\$1,249,568	\$ 462,377	\$ 433,999	\$ 279,197	\$ 44,176	\$ 2,923
Difference	\$ (4,439)	\$ 335,263	\$ 167,572	\$ (36,686)	\$ (35,289)	\$ 234,202
Fund Balance	\$1,429,112	\$ 1,031,853	\$574,696	\$1,512,602	\$1,203,063	\$968,639

	Library Fund	Police Health Care Fund	Town Square Reserve Fund	Joint Fire Apparatus Fund	Cemetery Fund	Employee Benefits Fund
YTD Revenue	\$ 12,226	\$ 39,929	\$ 25	\$ 1,601	\$ 268	\$ 113,458
YTD Expenses	\$ 5,000	\$ 16,822	\$ 0	\$ 349,947	\$ 0	\$ 40,596
Difference	\$ 7,226	\$ 23,108	\$ 25	\$(348,326)	\$ 268	\$ 72,862
Fund Balance	\$ 9,157	\$221,654	\$3,886	\$ 29,973	\$42,058	\$ 102,094

8. Action & Discussion Items:

a. Ordinance #793 – N. Duke Street & E. Arch Street Public Dedication:

Discussion on, and if appropriate:

Suggested Motion: To enact Ordinance #793, an ordinance accepting previously undedicated portions of E. Arch Street and N. Duke Street as public right-of-way.

b. Resolution #2019-10 - Appoint member to the Palmyra Planning Commission:

Discussion on, and if appropriate:

Suggested Motion: To approve Resolution #2019-10, a resolution appointing Jessica Creter, 211 N. College Street, to serve the remainder of the four (4) year term vacated by Jim Hartman, expiring December 31, 2021.

9. Reports:

- a. President's Report: Vice-President Mellinger
- b. Library Report: Councilor Quairoli
- c. Fire Department:
- d. Police Department: Mayor Carpenter / Chief Winters
- e. Recreation Commission: Councilor Quairoli (March Director's Report e-mailed Tuesday 3/19)
- f. Solicitor's Report: Solicitor Cleary
- g. Zoning Hearing Board: (Results of Hearings conducted Monday May 20th)
 1. 400 E. Oak Street – Melanie Ting:
 - Seeking a Variance of Section 380-76.B(1) (Maximum Fence Heights) to allow for a 4' high fence in a front yard area when 3' is the maximum height permitted. **Hearing continued until June 17th at 5:30 PM**
 2. 500 E. Oak Street – Alan & Kim Sechman:
 - Seeking a Variance of Table 380-14.G (Design Requirements within LDR District) to allow a maximum impervious coverage of 42% when 35% is the maximum permitted coverage. **Denied**
 3. 42 S. Lingle Ave – Bonnie Woolever:
 - Seeking a Variance of Section 380-28.B (Driveway Setbacks) to allow a driveway to be 18' from an intersecting street when 40' is required, and, 2' from a property line when 5' is required. **Approved**
 - Seeking a Variance of Section 380-38.I (Schedule of Required Parking Spaces) to allow (2) off-street parking spaces per unit when (3) are required, or, in lieu thereof, approval of Section 380.38.G to allow the required off-street parking spaces to be located on a separately deeded property. **Approved**
 4. 230 N. College Street & 229 N. Railroad Street – Palmyra Bologna Company:
 - Seeking a Variance of Section 380-21.E (Minimum Setback Requirements) to allow for a 2' side-yard setback and 1' rear-yard setback when 10' side and rear-yard setbacks are required.
 - Seeking a Variance of Section 380-21.L (Screening) to allow for the elimination visual screening along perimeter with adjoining lands.
 - Seeking a Variance of Section 380-21.M (Landscaping) to allow for the elimination of the required 10' landscape strip at property lines.
 - Seeking a Variance of Section 380-18.B (Uses Permitted By Right) to allow "Industrial Storage" as a permitted use for the "wood storage building" on the adjacent property located within the Mixed-Use (MU) District.

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- Seeking a Variance of Section 380-18.E (Area & Design Requirements) to allow for a 0' side-yard setback and a rear-yard setback of 5 when 5' and 40' are required, respectively.
- Seeking a Variance of Section 380-18.G (Off Street Loading) to allow on-street (shoulder) loading be permitted on Federal Alley when off-street loading is required.
- Seeking a Special Exception pursuant to Section 380-127.C (Non-Conforming Setbacks) in lieu of granting the Variance to Section 380-21.E, to allow extension of the existing rear 3'4" setbacks from 96' to 108'4", extension of the existing 2' south side setback from 90' to 118', and extension of the existing 4'8" north side setback from 120' to 127'.
- **Hearing continued until June 17th at 5:30 PM**

h. Borough Manager's Report:

1. N. Duke Street Sinkhole Repair Update:
2. S. Green Street Sinkhole (Injection Well #6) Update:
3. 300 Block E. Cherry Street Project Update:
4. Stormwater Outfall Location Walk with DEP:
5. Vehicle #3 (Leaf Vacuum Truck) - Hydraulic Issue Update:
6. Public Works Generator Underground Fuel Storage Tank:
7. 2018 Audit: Auditors will be present at the June 25th meeting to give the Audit report.
8. Other:

10. Communications: None

11. Other Business:

12. Public Comment Period #2: (Please state your name & address for the record, and try to limit your comments to 3-minutes)

13. Announcement:

- a. Borough Council will conduct a public meeting on Tuesday June 11, 2019 and on Tuesday June 25, 2019 beginning at 7:00 p.m.

14. Motion to Adjourn: