

Palmyra Borough Council Meeting

Tuesday May 22, 2018

7:00 PM

AGENDA

1. **Call to Order: 7:00 PM** – President Shearer
2. **Pledge of Allegiance & Moment of Silence for the Armed Services:**
3. **Roll Call:**
4. **Announcements:**
 - a. Please silence all cellular devices during the meeting – thank you!
 - b. Borough Council held an executive session prior to tonight’s Borough Council meeting to consult with the Borough’s labor attorney on a personnel matter as permitted by the Pennsylvania Sunshine Act. Any official action resulting from discussions held during the Executive Session will occur at a future public meeting.
5. **Special Visitors:** None scheduled.
6. **Public Comment Period #1:** (Please state your name & address for the record, and try to limit your comments to 5-minutes)
7. **Consent Calendar:**

The following agenda items will be acted upon by a single motion, unless a member of Borough Council wishes a specific item to be voted on separately:

- a. Approve the minutes of the May 8, 2018 Borough Council meeting.
- b. Approve the Treasurer’s Report for the period April 1 through April 30, 2018:

	General Fund	Sewer Fund	Refuse Fund	Capital Reserve Fund	Special Sewer Fund	Liquid Fuels Fund
YTD Revenue	\$1,552,770	\$676,930	\$355,080	\$879	\$2,029	\$226,816
YTD Expenses	\$835,729	\$260,983	\$249,494	\$45,269	\$50,921	\$2,347
Difference	\$717,041	\$415,947	\$105,585	\$(44,390)	\$(48,892)	\$224,469
Fund Balance	\$2,554,137	\$675,801	\$373,350	\$1,032,227	\$2,241,251	\$751,784

	Library Fund	Police Health Care Fund	Town Square Reserve Fund	Joint Fire Apparatus Fund	Cemetery Fund	Employee Benefits Fund
YTD Revenue	\$23,013	\$38,356	\$4	\$266	\$34	\$107,012
YTD Expenses	\$4,500	\$10,016	\$0	\$0	\$0	\$77,176
Difference	\$18,513	\$28,339	\$4	\$266	\$34	\$29,836
Fund Balance	\$20,106	\$217,902	\$4,750	\$324,045	\$41,086	\$29,836

8. Action Items:

a. Debt Collection Action:

Discussion on, and if appropriate:

Suggested Motion: To authorize the Borough Solicitor to pursue Writs of Scire Facias to commence foreclosure proceedings against the following properties:

- Adam Coble, 122 N. Chestnut Street, for a delinquent balance of \$2,035.61
- Adam Coble, 124 N. Chestnut Street, for a delinquent balance of \$1,696.11
- Michael J. Davis & Kenn Medina, 233 E. Maple Street, for a delinquent balance of \$2,165.22
- Michael J. Davis & Kenn Medina, 235 E. Maple Street, for a delinquent balance of \$3,993.80
- Sarah Porche, 313 N. College Street, for a delinquent balance of \$5,723.09
- Diane Watkins, 826 W. Main Street, for a delinquent balance of \$3,634.14
- Denise & Aahron Bartram, 613 W. Oak Street, for a delinquent balance of \$3,234.04
- Jason Umholtz, 710 N. Railroad Street, for a delinquent balance of \$2,954.72
- Ronald Hunter, 442 W. Main Street, for a delinquent balance of \$5,698.10
- Ronald Hunter, 444 W. Main Street, for a delinquent balance of \$6,379.26

b. Plum & Pear Alley “No Man’s Land”:

Discussion on, and if appropriate:

Suggested Motion: To approve the proposal submitted by Kaylor, Allwein & Hartman, Inc. to research and survey the block between S. Lingle Ave, S. Windsor Ave, W. Cherry St., and W. Maple St. in an amount not to exceed \$5,900 to determine who owns a piece of land at the southeast corner of the intersection of Plum & Pear Alley. The cost for this work will be expensed to General Fund Budget Line Item #01.408.313 – Engineering Services.

9. Reports:

a. President’s Report: President Shearer

b. Library Report: Councilor Quairoli

c. Police Department: Mayor Carpenter/Chief Jasinski

d. Solicitor’s Report: Solicitor Cleary

1. Sheetz – Liquor License Transfer Request: (Hearing scheduled for June 26th Council meeting)

e. Zoning Hearing Board: (No hearings were conducted this month)

f. Borough Manager’s Report:

1. 300 Block E. Cherry St / 100 Block S. Grant St Stormwater & Road Restoration Project:

2. New Public Works Garage Building Project:

3. Capital Loan Debt Refinancing – Municipal Bond:

- Borough credit rating should be available by 6/12.
- Brad Remig, Public Financial Management, LLC, will be circulating a Request for Proposal to Bond Brokers.
- Brad Remig, and Ben Ried, Eckert Seamans (bond Counsel), will be attending the 6/12 Council meeting to brief Council on the Bond details.

4. Public Works Assistance / Participation in Parade Events:

5. Other:

10. Communications:

11. Other Business:

12. Public Comment Period #2: (Please state your name & address for the record, and try to limit your comments to 3-minutes)

13. Announcement:

- a. Borough Council will conduct a public meeting on Tuesday June 12, 2018 and on Tuesday June 26, 2018 beginning at 7:00 p.m.

14. Motion to Adjourn: