

Palmyra Borough Council Meeting

Tuesday May 14, 2019

7:00 PM

AGENDA

1. **Call to Order: 7:00 PM** – President Shearer
2. **Pledge of Allegiance & Moment of Silence for the Armed Services:**
3. **Roll Call:**
4. **Announcements:**
 - a. Please silence all cellular devices during the meeting – thank you!
 - b. The Borough is looking for residents interested in serving in the following appointed positions:
 1. Planning Commission: To serve the remainder of Jim Hartman’s four (4) year term, expiring December 31, 2021.
 2. Palmyra Municipal Authority: To serve the remainder of Jim Hartman’s five (5) year term, expiring December 31, 2021.
5. **Special Visitors:** None scheduled
6. **Public Comment Period #1:** (Please state your name & address for the record, and try to limit your comments to 5-minutes)
7. **Consent Calendar:**

The following agenda items will be acted upon by a single motion, unless a member of Borough Council wishes a specific item to be voted on separately:

 - a. Approve the minutes of the April 23, 2019 Borough Council meeting.
 - b. Approve payment of all bills listed on the April 2019 Bill’s List.
8. **Action & Discussion Items:**
 - a. Road Closure Request – Mark Homisak Reunion of Friends & Family:

Discussion on, and if appropriate:

Suggested Motion: To authorize the closure of South Franklin Street from East Cherry Street to South Ave on Saturday June 8, 2019 from 11:00 AM – 8:00 PM for friends and family of Mark Homisak to hold a reunion event at Heritage Park.
9. **Reports:**
 - a. President’s Report: President Shearer
 - b. Financial Report:
 1. Financial Statement: (as of April 30, 2019)
 2. Delinquent Sewer & Refuse Account Report: (Asst. Mgr. Pera)
 - c. Fire Department:
 - d. Police Department: Mayor Carpenter / Chief Winters
 - e. Planning Commission - Subdivision & Land Development Plans: (Did not meet this month)
 1. Next Scheduled Meeting: Wednesday June 5, 2019 beginning at 7:00 p.m.

9. **Reports:** (continued)

f. **Public Works Department:** Borough Manager Powl

1. Superintendent's Monthly Report: (04/01/19 – 05/03/19)
 2. **Borough Properties:**
 - a. Municipal Building – 325 S. Railroad Street:
 - b. Public Works Department – 910 E. Broad Street
 - c. Vacant Lot – 40 E. Front Street:
 - d. Vacant Lot – Northeast corner of the intersection of N. Lingle Ave and W. Main Street
 - e. Vacant Lot (Shaffer-Erb Tract) – south side 900 Block East Cherry Street
 3. Parks: (Heritage Park, Palmyra Memorial Park, and Southeast Park)
 4. **Refuse & Recycling:**
 5. **Sewer System:**
 - a. Broken Sewer Main – Federal Alley:
 - b. Main Pump Station – Back-up Mechanical Controls:
 - c. Flowmeter – Pump Station #3:
 6. **Sinkholes:**
 - a. 25 N. Franklin Street: (Extend new piping via Hennessy Way to Injection Well #3 along Division St between N. Harrison St & N. Franklin St)
 - b. 223 S. Locust Street & PASD Injection Well:
 - c. N. Duke Street @ First National Bank detention basin:
 - d. S. Forge Road (between Cypress & Birch):
 - e. S. Green Street (Injection Well #6):
 7. **Stormwater Management:**
 - a. 300 Block E. Cherry St & 100 Block S. Grant St Detention Basin & Road Restoration Project:
 - b. Phase A Stormwater Management System: (north of railroad tracks - west of N. Grant St.)
 - c. Shellbark Alley Drainage System - New Injection Wells: (to the rear of 138 N. Chestnut St)
 - d. Intersection of N. Chestnut Street & E. Spruce Street:
 - e. DEP Municipal Separate Storm Sewer Systems (MS4) Permit - Waiver Status:
 8. **Street & Alley Maintenance:**
 - a. 2018 & 2019 Paving Project Status: All work complete except E. Hazel Street
 - b. 2019 Microsurfacing Project Status:
 9. Traffic Signals:
 10. Other:
- g. **Solicitor's Report:** Solicitor Cleary
1. Ordinance #793 – Public Dedication of Portions of E. Arch Street & N. Duke Street:
- h. **Zoning & Codes Enforcement:**
1. Zoning Officer/Codes Enforcement Officer Report: (Michelle Bowman)

9. Reports: (continued)

h. Zoning & Codes Enforcement: (continued)

2. Zoning Hearing Board: (Hearings scheduled for Monday May 20th at 5:30 PM)

1. 400 E. Oak Street – Melanie Ting:

- Seeking a Variance of Section 380-76.B(1) (Maximum Fence Heights) to allow for a 4' high fence in a front yard area when 3' is the maximum height permitted.

2. 500 E. Oak Street – Alan & Kim Sechman:

- Seeking a Variance of Table 380-14.G (Design Requirements within LDR District) to allow a maximum impervious coverage of 42% when 35% is the maximum permitted coverage.

3. 42 S. Lingle Ave – Bonnie Woolever:

- Seeking a Variance of Section 380-28.B (Driveway Setbacks) to allow a driveway to be 18' from an intersecting street when 40' is required, and, 2' from a property line when 5' is required.
- Seeking a Variance of Section 380-38.I (Schedule of Required Parking Spaces) to allow (2) off-street parking spaces per unit when (3) are required, or, in lieu thereof, approval of Section 380.38.G to allow the required off-street parking spaces to be located on a separately deeded property,

4. 230 N. College Street & 229 N. Railroad Street – Palmyra Bologna Company:

- Seeking a Variance of Section 380-21.E (Minimum Setback Requirements) to allow for a 2' side-yard setback and 1' rear-yard setback when 10' side and rear-yard setbacks are required.
- Seeking a Variance of Section 380-21.L (Screening) to allow for the elimination visual screening along perimeter with adjoining lands.
- Seeking a Variance of Section 380-21.M (Landscaping) to allow for the elimination of the required 10' landscape strip at property lines.
- Seeking a Variance of Section 380-18.B (Uses Permitted By Right) to allow "Industrial Storage" as a permitted use for the "wood storage building" on the adjacent property located within the Mixed-Use (MU) District.
- Seeking a Variance of Section 380-18.E (Area & Design Requirements) to allow for a 0' side-yard setback and a rear-yard setback of 5 when 5' and 40' are required, respectively.
- Seeking a Variance of Section 380-18.G (Off Street Loading) to allow on-street (shoulder) loading be permitted on Federal Alley when off-street loading is required.
- Seeking a Special Exception pursuant to Section 380-127.C (Non-Conforming Setbacks) in lieu of granting the Variance to Section 380-21.E, to allow extension of the existing rear 3'4" setbacks from 96' to 108'4", extension of the existing 2' south side setback from 90' to 118', and extension of the existing 4'8" north side setback from 120' to 127'.

i. Borough Manager's Report:

1. New Leaf Vacuum Truck – Hydraulic Issue Status:
2. Underground Fuel Storage Tank Removal (for back-up generator) – 910 E. Broad Street
3. Other:

10. Communications:

- a. Letter dated April 29, 2019 from South Londonderry Township regarding field reservation issues between PARPC and the Lebanon Valley Soccer Club at Campbelltown Park.
- b. Letter dated May 8, 2019 from PARPC in response to South Londonderry Township's letter dated April 29, 2019.

11. Other Business:

12. Public Comment Period #2: (Please state your name & address for the record and try to limit your comments to 3-minutes)

13. Announcement:

- a. Borough Council will conduct its next public meetings on Tuesday May 28, 2019, and Tuesday June 11, 2019 beginning at 7:00 p.m.

14. Motion to Adjourn: