

# Palmyra Borough Council Meeting

Tuesday April 9, 2019

7:00 PM

## AGENDA

1. **Call to Order: 7:00 PM** – President Shearer
2. **Pledge of Allegiance & Moment of Silence for the Armed Services:**
3. **Roll Call:**
4. **Announcements:**
  - a. Please silence all cellular devices during the meeting – thank you!
  - b. The Borough is looking for residents interested in serving in the following appointed positions:
    1. Planning Commission: To serve the remainder of Jim Hartman’s four (4) year term, expiring December 31, 2021.
    2. Palmyra Municipal Authority: To serve the remainder of Jim Hartman’s five (5) year term, expiring December 31, 2021.
5. **Special Visitors:** None scheduled
6. **Public Comment Period #1:** (Please state your name & address for the record, and try to limit your comments to 5-minutes)
7. **Consent Calendar:**

The following agenda items will be acted upon by a single motion, unless a member of Borough Council wishes a specific item to be voted on separately:

  - a. Approve the minutes of the March 26, 2019 Borough Council meeting.
  - b. Approve payment of all bills listed on the March 2019 Bill’s List.
8. **Action & Discussion Items:**
  - a. Ordinance #792 – Amend Chapter 310 (Stormwater Management Ordinance):

Discussion on, and if appropriate:

**Suggested Motion:** To authorize the Borough Solicitor to advertise Ordinance #792, an ordinance revising regulations governing the maintenance of existing stormwater management facilities.
  - b. Resolution #2019-09 – Lebanon County Hazard Mitigation Plan:

Discussion on, and if appropriate:

**Suggested Motion:** To approve Resolution #2019-09, a resolution adopting the 2018 Lebanon County Hazard Mitigation Plan as the designated Hazard Mitigation Plan for the Borough of Palmyra as required by Section 322 of the Disaster Mitigation Act of 2000 (DMA 2000).
9. **Reports:**
  - a. President’s Report: President Shearer
  - b. Financial Report:
    1. Financial Statement: (as of March 31, 2019)
    2. Delinquent Sewer & Refuse Account Report: (Asst. Mgr. Pera)
  - c. Fire Department:
  - d. Police Department: Mayor Carpenter / Chief Winters

9. **Reports:** (continued)

e. Planning Commission - Subdivision & Land Development Plans: (Did not meet this month)

1. Next Scheduled Meeting: Wednesday May 1, 2019 beginning at 7:00 p.m.

f. Public Works Department: Borough Manager Powl

1. Superintendent's Monthly Report: (03/05/19 – 04/01/19)

2. Borough Properties:

- a. Municipal Building – 325 S. Railroad Street:
- b. Public Works Department – 910 E. Broad Street
- c. Vacant Lot – 40 E. Front Street:

3. Parks: (Heritage Park, Palmyra Memorial Park, and Southeast Park)

4. Refuse & Recycling:

- a. Truck Sale Results: (\$145-\$150,000 Estimated - \$202,500 Actual)

- #12 (Refuse) 2002 Mack = \$26,500 – Coopersburg Kenworth, Coopersburg, PA
- #19 (Recycle) 2011 Mack = \$86,600 – Whitetail Disposal, Frederick, PA
- #14 (Refuse) 2013 Mack = \$90,300 – Whitetail Disposal, Frederick, PA

- b. Dumpsters:

5. Sewer System:

- a. Broken Sewer Main – Federal Alley:
- b. Main Pump Station – Back-up Mechanical Controls:
- c. Flowmeter – Pump Station #3:

6. Sinkholes:

- a. 25 N. Franklin Street: (Extend new piping via Hennessy Way to Injection Well #3 along Division St between N. Harrison St & N. Franklin St)
- b. 223 S. Locust Street & PASD Injection Well:
- c. N. Duke Street & First National Bank detention basin:
- d. Southeast Park:
- e. S. Forge Road (between Cypress & Birch):

7. Stormwater Management:

- a. 300 Block E. Cherry St & 100 Block S. Grant St Detention Basin & Road Restoration Project:
- b. Phase A Stormwater Management System: (north of railroad tracks - west of N. Grant St.)
- c. Shellbark Alley Drainage System - New Injection Wells: (to the rear of 138 N. Chestnut St)
- d. Intersection of N. Chestnut Street & E. Spruce Street:
- e. DEP Municipal Separate Storm Sewer Systems (MS4) Permit - Waiver Status:

8. Street & Alley Maintenance:

9. Traffic Signals:

10. Other:

g. Solicitor's Report: Solicitor Cleary

1. Questions Concerning Recreational Marijuana – Letter dated March 30, 2018

**9. Reports:** (continued)

h. Zoning & Codes Enforcement:

1. Zoning Officer/Codes Enforcement Officer Report: (Michelle Bowman)
2. Zoning Hearing Board: (No Hearings scheduled for Monday April 15<sup>th</sup> at 5:30 PM)

i. Borough Manager's Report:

**10. Communications:** None

**11. Other Business:**

**12. Public Comment Period #2:** (Please state your name & address for the record and try to limit your comments to 3-minutes)

**13. Announcement:**

- a. Borough Council will conduct its next public meetings on Tuesday April 23, 2019, and Tuesday May 14, 2019 beginning at 7:00 p.m.

**14. Motion to Adjourn:**