

# Palmyra Borough Council Meeting

Tuesday April 24, 2018

7:00 PM

## AGENDA (Revised)

1. **Call to Order: 7:00 PM** – President Shearer
2. **Pledge of Allegiance & Moment of Silence for the Armed Services:**
3. **Roll Call:**
4. **Announcements:**
  - a. Please silence all cellular devices during the meeting – thank you!
5. **Special Visitors:** None scheduled.
6. **Public Comment Period #1:** (Please state your name & address for the record, and try to limit your comments to 5-minutes)
7. **Consent Calendar:**

The following agenda items will be acted upon by a single motion, unless a member of Borough Council wishes a specific item to be voted on separately:

- a. Approve the minutes of the April 10, 2018 Borough Council meeting.
- b. Approve the Treasurer’s Report for the period March 1 through March 31, 2018:

	General Fund	Sewer Fund	Refuse Fund	Capital Reserve Fund	Special Sewer Fund	Liquid Fuels Fund
YTD Revenue	\$ 552,420	\$ 396,532	\$ 225,568	\$ 663	\$ 1,726	\$ 226,662
YTD Expenses	\$ 554,288	\$ 225,017	\$ 197,260	\$ 18,675	\$ 788	\$ 1,566
Difference	\$ (1,868)	\$ 171,515	\$ 28,308	\$ (18,012)	\$ 938	\$ 225,096
<b>Fund Balance</b>	<b>\$ 1,835,228</b>	<b>\$ 431,369</b>	<b>\$ 296,073</b>	<b>\$ 1,058,605</b>	<b>\$ 2,291,081</b>	<b>\$ 752,411</b>

	Library Fund	Police Health Care Fund	Town Square Reserve Fund	Joint Fire Apparatus Fund	Cemetery Fund	Employee Benefits Fund
YTD Revenue	\$ 3,387	\$ 114	\$ 3	\$ 200	\$ 25	\$ 107,012
YTD Expenses	\$ 0	\$ 9,168	\$ 0	\$ 0	\$ 0	\$ 73,692
Difference	\$ 3,387	\$ (9,054)	\$ 3	\$ 200	\$ 25	\$ 33,320
<b>Fund Balance</b>	<b>\$ 4,980</b>	<b>\$ 180,508</b>	<b>\$ 4,749</b>	<b>\$ 323,978</b>	<b>\$ 41,077</b>	<b>\$ 33,320</b>

8. **Action Items:**
  - a. Ordinance #784 – Obstructions in the Public Street Rights-Of-Way:
    - Any changes necessary prior to advertising for action at the May 8, 2018 meeting?

**8. Action Items:** (continued)

b. Personnel – Administration Department – Retain Full-Time Employee:

Discussion on, and if appropriate:

**Suggested Motion:** To officially remove Michelle A. Bowman from probationary status effective May 2, 2018 and to retain her as a full-time employee for the Borough of Palmyra Administration Department as the Zoning/Codes Enforcement Officer.

c. Road Closure Request – 2018 PABA Truck Trek Event:

Discussion on, and if appropriate:

**Suggested Motion:** To authorize the closure of West Cherry Street from S. Railroad Street to S. Columbus Street on Saturday May 12<sup>th</sup> from 8:00 AM – 6:30 PM for the PABA Truck Trek event.

**9. Reports:**

a. President’s Report: President Shearer

b. Library Report: Councilor Quairoli

c. Police Department: Mayor Carpenter/Chief Jasinski

d. Solicitor’s Report: Solicitor Cleary

1. Settlement – Sale of 210 N. Forge Road:

Discussion on, and if appropriate:

**Suggested Motion:** To authorize the Council President to execute the Addendum to the original sales Agreement to correct the source of title that was contained in the original Agreement signed in February 2018.

e. Zoning Hearing Board: (No hearings were conducted this month)

f. Borough Manager’s Report:

1. 300 Block E. Cherry St / 100 Block S. Grant St Stormwater & Road Restoration Project:

2. Municipal Building HVAC Re-Work:

3. New Public Works Garage Building Project:

4. Pest Alert - Spotted Lantern Fly:

5. *Capital Loan Debt Refinancing:*

6. Other:

**10. Communications:**

**11. Other Business:**

**12. Public Comment Period #2:** (Please state your name & address for the record, and try to limit your comments to 3-minutes)

**13. Announcement:**

a. Borough Council will conduct a public meeting on Tuesday May 8, 2018 and on Tuesday May 22, 2018 beginning at 7:00 p.m.

**14. Motion to Adjourn:**