

Palmyra Borough Council Meeting

Tuesday February 26, 2019

7:00 PM

AGENDA

1. **Call to Order: 7:00 PM** – President Shearer
2. **Pledge of Allegiance & Moment of Silence for the Armed Services:**
3. **Roll Call:**
4. **Announcements:**
 - a. Please silence all cellular devices during the meeting – thank you!
 - b. Borough Council held an executive session on Tuesday February 19th at 5:30 PM and prior to tonight’s meeting to discuss a personnel issue as permitted by the Pennsylvania Sunshine Act. Any official action resulting from the Executive Sessions will occur at a future public meeting.
5. **Special Visitors:**
6. **Public Comment Period #1:** (Please state your name & address for the record, and try to limit your comments to 5-minutes)
7. **Consent Calendar:**

The following agenda items will be acted upon by a single motion, unless a member of Borough Council wishes a specific item to be voted on separately:

- a. Approve the minutes of the February 12, 2019 Borough Council meeting.
- b. Approve the Treasurer’s Report for the period January 1 through January 31, 2019:

| | General Fund | Sewer Fund | Refuse Fund | Capital Reserve Fund | Special Sewer Fund | Liquid Fuels Fund |
|---------------------|---------------------|-------------------|--------------------|-----------------------------|---------------------------|--------------------------|
| YTD Revenue | \$ 96,987 | \$ 288,379 | \$152,178 | \$ 2,399 | \$ 1,528 | \$ 1,186 |
| YTD Expenses | \$ 259,884 | \$ 55,012 | \$ 78,263 | \$ 187,420 | \$ (9,399) | \$ 256 |
| Difference | \$ (162,897) | \$ 233,366 | \$ 73,915 | \$ (185,021) | \$ 10,927 | \$ 936 |
| Fund Balance | \$1,270,654 | \$ 929,957 | \$481,040 | \$1,364,267 | \$1,249,279 | \$735,367 |

| | Library Fund | Police Health Care Fund | Town Square Reserve Fund | Joint Fire Apparatus Fund | Cemetery Fund | Employee Benefits Fund |
|---------------------|---------------------|--------------------------------|---------------------------------|----------------------------------|----------------------|-------------------------------|
| YTD Revenue | \$ 191 | \$ 317 | \$ 6 | \$ 611 | \$ 67 | \$112,986 |
| YTD Expenses | \$ 0 | \$ 5,774 | \$ 0 | \$ 0 | \$ 0 | \$ 40,596 |
| Difference | \$ 191 | \$(5,457) | \$ 6 | \$ 611 | \$ 67 | \$ 72,390 |
| Fund Balance | \$ 2,123 | \$193,089 | \$3,867 | \$378,910 | \$41,857 | \$ 101,622 |

8. **Action & Discussion Items:**
 - a. Mavis Tire (OCCC GDP TS Palmyra LLC) - 940 E. Main St – Stormwater Waiver Request:
Discussion on, and if appropriate:

Suggested Motion: To _____ (approve or deny) the waiver request made by Landcore Engineering, P.C. on behalf of OCCG GDP TS Palmyra LLC (Mavis Tire) 940 E. Main Street, for the requirements of Section 310-16.A(7) of the Code of Ordinances of the Borough of Palmyra, which requires a minimum 4-foot high fence to be installed around a new stormwater management facility.

b. Palmyra Area School District – Forge Road Elementary Access Road – Stormwater Waiver Request

Discussion on, and if appropriate:

Suggested Motion: To approve the following waivers requested from the Palmyra Stormwater Management Ordinance:

1. Section 310-16.C(5) – Match crowns for stormwater conveyance pipes, contingent upon: the justification and alternative design drawings provided
2. Section 310-11.O.1(b) – Stormwater facilities prohibited over or near closed depressions, and;
3. Section 310-11.O.2(a) – 100-foot minimum isolation distance between the rim of a sinkhole or closed depressions, contingent upon: a hold harmless clause, reviewed and approved by the Borough Solicitor, being added to the stormwater management plan.

c. Resolution #2019-07 – Sale of Borough Owned Property (Refuse Vehicles):

Discussion on, and if appropriate:

Suggested Motion: To approve Resolution #2019-07, a resolution authorizing the sale of two Mack refuse trucks and one Mack recycle truck via online public auction that have an estimated total combined value of \$145,000.

d. Impact on Sewer Rates & Revenues for Variations in the Minimum Billing Volume (Sanitary Sewer Engineer Dale Shope memo):

9. Reports:

a. President’s Report: President Shearer

b. Library Report: Councilor Quairoli

c. Police Department: Mayor Carpenter/Acting Chief Mathews

1. Authorize the Hiring of a New Police Chief:

Discussion on, and if appropriate:

Suggested Motion: To hire Andrew Winters as the full-time Chief of Police of the Borough of Palmyra Police Department with a starting salary of \$86,986 (\$41.82/hour), contingent upon signature of the offer of employment letter dated February 22, 2019.

2. Other:

d. Recreation Commission: Councilor Quairoli

e. Solicitor’s Report: Solicitor Cleary

f. Zoning Hearing Board: (Results of the Monday February 25th hearing)

1. 112 N. Green Street - Charles B. Lynch, Jr.:

- Variance from Table 380-14G Attachment 1 for the following setbacks:
 - Side-yard setback: 10-feet required – 5-feet requested
 - Rear-yard setback: 30-feet required – 16-feet proposed

g. Borough Manager's Report:

1. South Forge Road Sinkhole:
2. New Leaf Truck Hydraulic Issue:
3. Other:

10. Communications: None

11. Other Business:

12. Public Comment Period #2: (Please state your name & address for the record, and try to limit your comments to 3-minutes)

13. Announcement:

- a. Borough Council will conduct a public meeting on Tuesday March 12, 2019 and on Tuesday March 26, 2019 beginning at 7:00 p.m.

14. Motion to Adjourn: