

# Palmyra Borough Council Meeting

Tuesday February 12, 2019

7:00 PM

## AGENDA

1. **Call to Order: 7:00 PM** – President Shearer
2. **Pledge of Allegiance & Moment of Silence for the Armed Services:**
3. **Roll Call:**
4. **Announcements:**
  - a. Please silence all cellular devices during the meeting – thank you!
  - b. Borough Council held an executive session prior to this evening’s meeting to discuss personnel issues as permitted by the Pennsylvania Sunshine Act. Any official action resulting from the Executive Sessions will occur at a future public meeting.
  - c. The Borough is looking for residents interested in serving in the following appointed positions:
    1. Planning Commission: To serve the remainder of Jim Hartman’s four (4) year term, expiring December 31, 2021.
    2. Palmyra Municipal Authority: To serve the remainder of Jim Hartman’s five (5) year term, expiring December 31, 2021.
    3. Palmyra Civil Service Commission: To serve a new six (6) year term, expiring December 31, 2024.
5. **Special Visitors:**
  - a. Mayor Carpenter to present the 2018 William & Nancy Kepler Community Service Award.
6. **Public Comment Period #1:** (Please state your name & address for the record, and try to limit your comments to 5-minutes)
7. **Consent Calendar:**

The following agenda items will be acted upon by a single motion, unless a member of Borough Council wishes a specific item to be voted on separately:

  - a. Approve the minutes of the January 22, 2019 Borough Council meeting.
  - b. Approve payment of all bills listed on the January 2019 Bill’s List.
8. **Action & Discussion Items:**
  - a. Single-Bag Trash Program – Can We Offer to Tenants/Apartments: (from January 22<sup>nd</sup> meeting)
9. **Reports:**
  - a. President’s Report: President Shearer
  - b. Financial Report:
    1. Financial Statement: (as of January 31, 2019)
    2. Delinquent Sewer & Refuse Account Report: (Asst. Mgr. Pera)
  - c. Fire Department:

9. **Reports:** (continued)

d. **Police Department:**

1. **Police Patrol Officer Vacancy:**

a. **Rescind previous motion to request decertification of current Civil Service List:**

Discussion on, and if appropriate:

**Suggested Motion:** To rescind the motion made at the October 23, 2018 meeting requesting the Civil Service Commission consider voiding the current eligibility list, and to re-affirm the current eligibility list.

b. **Authorize the Hiring of a New Patrol Officer:**

Discussion on, and if appropriate:

**Suggested Motion:** To hire Dylan James Murphy as a full-time Patrol Officer for the Palmyra Police Department, with a starting salary of \$48,399 (\$23.24/hour), contingent upon the successful completion of a medical and psychological examination.

c. **Civil Service Commission – New Eligibility Test:**

Discussion on, and if appropriate:

**Suggested Motion:** To request the Civil Service Commission begin the process for creating a new eligibility list.

2. Other:

e. **Planning Commission - Subdivision & Land Development Plans:**

1. **East Point Trade Center Building C Revised Plan:** (New warehouse type building on the General Mills property located along North Lingle Ave. in Derry Township & North Londonderry Township)

- Developer: LIT Palmyra, LP
- Plan Engineer: Light-Heigel Associates, Inc.

Discussion on, and if appropriate:

**Suggested Motion:** To approve the recommendation made by the Planning Commission to grant a waiver of the requirement to prepare, submit, and obtain approval of a land development plan for the revised East Point Trade Center Building C plan.

2. Next Scheduled Meeting: Wednesday March 6, 2019 beginning at 7:00 p.m.

f. **Public Works Department:** Borough Manager Powl

1. Superintendent's Monthly Report: (01/04/19 – 02/01/19)

2. **Borough Properties:**

- a. Municipal Building – 325 S. Railroad Street:
- b. Public Works Department – 910 E. Broad Street
- c. Vacant Lot – 40 E. Front Street:

3. Parks: (Heritage Park, Palmyra Memorial Park, and Southeast Park)

4. Refuse & Recycling:

**9. Reports:** (continued)

f. Public Works Department: (continued)

5. Sewer System:

1. Broken Sewer Main – Federal Alley:
2. Main Pump Station – Back-up Mechanical Controls:

6. Sinkholes:

- a. 25 N. Franklin Street: (Extend new piping via Hennessy Way to Injection Well #3 along Division St between N. Harrison St & N. Franklin St)
- b. 223 S. Locust Street & PASD Injection Well:
- c. N. Duke Street & First National Bank detention basin:
- d. Southeast Park:

7. Stormwater Management:

- a. 300 Block E. Cherry St & 100 Block S. Grant St Detention Basin & Road Restoration Project:
- b. Phase A Stormwater Management System: (north of railroad tracks - west of N. Grant St.)
- c. Shellbark Alley Drainage System - New Injection Wells: (to the rear of 138 N. Chestnut St)
- d. DEP Municipal Separate Storm Sewer Systems (MS4) Permit - Waiver Status:

8. Street & Alley Maintenance:

- a. 2019 Paving Bids: Advertisement February 15<sup>th</sup> & 22<sup>nd</sup>. Bid opening March 7<sup>th</sup>

9. Traffic Signals:

10. Other:

g. Recreation Commission Report: Councilor Quairoli

h. Solicitor's Report: Solicitor Cleary

i. Zoning & Codes Enforcement:

1. Zoning Officer/Codes Enforcement Officer Report: (Michelle Bowman)
2. Zoning Hearing Board: (Hearings scheduled for Monday February 25<sup>th</sup> at 5:30 PM)

a. 112 N. Green Street - Charles B. Lynch, Jr.:

- Variance from Table 380-14G Attachment 1 for the following setbacks:
  - Side-yard setback: 10-feet required – 5-feet requested
  - Rear-yard setback: 30-feet required – 16-feet proposed

j. Borough Manager's Report:

**10. Communications:** None

**11. Other Business:**

**12. Public Comment Period #2:** (Please state your name & address for the record and try to limit your comments to 3-minutes)

**13. Announcement:**

- a. Borough Council will conduct its next public meetings on Tuesday February 26, 2019, and Tuesday March 12, 2019 beginning at 7:00 p.m.

**14. Motion to Adjourn:**