

Palmyra Borough Council Meeting

Tuesday November 27, 2018

7:00 PM

AGENDA

1. **Call to Order: 7:00 PM** – President Shearer
2. **Pledge of Allegiance & Moment of Silence for the Armed Services:**
3. **Roll Call:**
4. **Announcements:**
 - a. Please silence all cellular devices during the meeting – thank you!
 - b. Borough Council held an executive session prior to this evening’s meeting to discuss a personnel matter as permitted by the Pennsylvania Sunshine Act. Any official action resulting from discussions held during the Executive Session will occur at a future public meeting.
5. **Special Visitors:** None scheduled
6. **Public Comment Period #1:** (Please state your name & address for the record, and try to limit your comments to 5-minutes)

6. **Consent Calendar:**

The following agenda items will be acted upon by a single motion, unless a member of Borough Council wishes a specific item to be voted on separately:

- a. Approve the minutes of the November 13, 2018 Borough Council meeting.
- b. Approve the Treasurer’s Report for the period October 1 through October 31, 2018:

	General Fund	Sewer Fund	Refuse Fund	Capital Reserve Fund	Special Sewer Fund	Liquid Fuels Fund
YTD Revenue	\$3,307,744	\$1,582,435	\$840,853	\$1,061,512	\$ 20,092	\$232,987
YTD Expenses	\$3,691,426	\$ 1,036,402	\$668,353	\$ 420,755	\$ 523,943	\$ 27,484
Difference	\$ (383,682)	\$ 546,033	\$172,500	\$ 640,757	\$ (503,851)	\$207,493
Fund Balance	\$1,545,902	\$ 766,936	\$440,265	\$1,717,373	\$1,786,293	\$732,818

	Library Fund	Police Health Care Fund	Town Square Reserve Fund	Joint Fire Apparatus Fund	Cemetery Fund	Employee Benefits Fund
YTD Revenue	\$28,626	\$40,072	\$43	\$53,231	\$1,079	\$107,252
YTD Expenses	\$28,500	\$31,717	\$940	\$0	\$473	\$ 78,112
Difference	\$ 128	\$ 8,355	\$(897)	\$53,231	\$605	\$ 29,139
Fund Balance	\$2,523	\$197,917	\$3,849	\$377,100	\$41,657	\$ 29,139

8. Action & Discussion Items:

a. Road Closure Request: Lion's Club Reindeer Night:

Discussion on, and if appropriate:

Suggested Motion: To authorize the Palmyra Lion's Club to close South Railroad Street from Main Street to Cherry Street from 5:00 PM to 8:30 PM on Saturday December 15, 2018 for the 2018 Reindeer Night event at the Town Square.

b. 2019 Preliminary Budget Discussion:

At the conclusion of Budget discussions, the following action must be taken:

Required Advertisement of the Preliminary Budget:

Suggested Motion: To authorize the Borough Manager to advertise the 2019 Preliminary Budget and to make the 2019 Preliminary Budget available for the required 10-day public review period pursuant to Section §1308(a) of the Borough Code in order for final consideration of the Budget to occur at the December 20, 2018 Borough Council meeting.

c. Ordinance #790 – 2019 Real Estate Tax Ordinance:

Discussion on, and if appropriate:

Suggested Motion: To authorize the Borough Solicitor to prepare and advertise Ordinance #790, the 2019 Real Estate Tax Ordinance, to set the real estate tax rate pursuant to Section §1310.1 of the Borough Code for the Year 2019 at the following rates:

Real Estate Tax = _____ mills; Public Library Tax = .06 mills

d. Chapter 310 (Stormwater Management Ordinance) Section 310-16.A(7) – Fencing Requirements:

Discussion on, and if appropriate

Suggested Motion: To authorize the Borough Solicitor to prepare and advertise Ordinance #791, an ordinance clarifying fencing requirements for new stormwater detention basins.

e. Chapter 305 (Solid Waste) Section 305-15 (Alternatives for Collection from Apartments):

Discussion on, and if appropriate

Suggested Motion: To authorize the Borough Solicitor to prepare and advertise Ordinance #792, an ordinance amending the minimum number of per property apartments required before being eligible to contract refuse & recycling collection services from a private hauler.

9. Reports:

a. President's Report: President Shearer

b. Library Report: Councilor Quairoli

c. Police Department: Mayor Carpenter/Chief Jasinski

1. Officer Shoemaker Probation Period:

Discussion on, and if appropriate:

Suggested Motion: To officially remove Officer Jennifer L. Shoemaker from probationary status effective November 29, 2018 and to retain her as a full-time Police Officer for the Borough of Palmyra Police Department.

2. Other:

d. Solicitor's Report: Solicitor Cleary

e. Zoning Hearing Board: (No Hearings were conducted this month)

f. Borough Manager's Report:

1. 300 Block E. Cherry St / 100 Block S. Grant St Stormwater & Road Restoration Project:
2. New Public Works Garage Building Project:
3. Other:

10. Communications:

11. Other Business:

12. Public Comment Period #2: (Please state your name & address for the record, and try to limit your comments to 3-minutes)

13. Announcement:

- a. Borough Council will conduct a public meeting on Tuesday December 11, 2018 and on *Thursday* December 20, 2018 beginning at 7:00 p.m.

14. Motion to Adjourn: