

# Palmyra Borough Council Meeting

Tuesday October 9, 2018

7:00 PM

## AGENDA (Revised)

1. **Call to Order: 7:00 PM** – President Shearer
2. **Pledge of Allegiance & Moment of Silence for the Armed Services:**
3. **Roll Call:**

4. **Announcements:**

- a. Please silence all cellular devices during the meeting – thank you!

5. **Special Visitors:**

- a. Phil Civello – owner of 126 S. Grant Street – will be present to request Council reimburse him for a \$1,102 plumbing bill from Hess Mechanical as a result of damage suffered from construction by Ankiewicz Enterprises for the Cherry Street Stormwater Project. Eric Ankiewicz has agreed to pay but, no payment has been forthcoming since May. Borough can recoup costs by withholding cost from final payment request.

6. **Public Comment Period #1:** (Please state your name & address for the record, and try to limit your comments to 5-minutes)

7. **Consent Calendar:**

The following agenda items will be acted upon by a single motion, unless a member of Borough Council wishes a specific item to be voted on separately:

- a. Approve the minutes of the September 25, 2018 Borough Council meeting.
- b. Approve payment of all bills listed on the September 2018 Bill's List.

8. **Action Items:**

- a. **Council Vacancy:**

1. **Interview the following candidates:**

- Bob Dailey – 109 W. Orchard Drive
- Michael Finn – 312 W. Orchard Drive
- Gary Laudermilch – 30 W. Ridge Road
- Tom Miller – 306 W. Walnut Street
- Others?

2. **Resolution #2018-29 – Appoint Member to Borough Council:**

Discussion on, and if appropriate:

**Suggested Motion:** To approve Resolution #2018-29, a resolution appointing \_\_\_\_\_ as a member of Borough Council to serve the remainder of the term vacated by the resignation of Mark Smith, expiring the first Monday in January 2020.

3. Affidavit of Residency provided by new Council member.
4. Oath of Office given by Mayor (\*\*cannot be given until notarized Affidavit of Residency is submitted\*\*).
5. New Council member joins the meeting as a voting member of Borough Council.

- b. **Ordinance #789 - Motor Vehicles & Traffic Regulations Update:**

Discussion on and if appropriate:

**Suggested Motion:** To authorize the Borough Solicitor to prepare and advertise Ordinance #787, an ordinance updating the following regulations:

- Section 350-26 (Special Purpose Parking Zones):

1. Add – 100 N. Chestnut Street – West side – Parking for Handicap
3. Add – 27 N. Harrison Street – West side – Parking for Handicap
4. Add – 727 E. Oak Street – North side – Parking for Handicap
5. Remove – 28 S. Locust Street – East side – Parking for Handicap
6. Remove – 115 N. Lincoln Street – West side – Parking for Handicap
7. Remove – 45 N. Lincoln Street – West side – Parking for Handicap

- Section 350-27 & 350-31 (Street Sweeping):

1. Combine into one Section and stipulate sweeping to be conducted from April through September.

- Section 350-35 (Snow Emergency Routes):

1. Remove N. College Street – East & West – From Main Street to W. Broad Street

c. Ordinance #790 - Stormwater Management Ordinance Language Review – Section 310-16.A(7):

Discussion on, and if appropriate

**Suggested Motion:** To authorize the Borough Solicitor prepare and advertise Ordinance #790, an ordinance clarifying fencing requirements for new stormwater detention basins.

d. Road Closure Request - Palmyra High School Sports Championship Victory Firetruck Parades:

Discussion on, and if appropriate:

**Suggested Motion:** To authorize the closure of the roads necessary to accommodate the following victory firetruck parade route for possible 2018 PIAA District or State Championships won by Palmyra athletics on the following dates & times:

- Field Hockey:

(District 3 Class 2A Championship) - Saturday 11/03/18 from 5:00-7:00 p.m. (depending on time of the championships)

- Boys/Girls Cross Country:

(District 3 Class 3A Championship) – Saturday 10/27/18 from 5:00-7:00 p.m. (depending on time of the championships)

(State Championship) – Saturday 11/03/18 from 5:00 – 7:00 p.m. (depending on time of the championships)

- Girls Volleyball:

(District 3 Class 3A Championship) – Sunday 11/04/18 from 2:00-4:00 p.m.

(State Championship) – Saturday 11/17/18 from 7:00-9:00 p.m., or, Sunday 11/18/18 from 2:00-4:00 p.m.

Parade Route: Beginning at Middle School Front Circle; left onto W. Cherry St; right onto Horstick Ave; right onto Main St. (US422); right onto S. Green St.; right onto E. Maple St.; left onto S. Railroad St.; right onto W. Walnut St.; right onto S. Locust St., ending at Middle School Back Parking Lot.

## 9. Reports:

a. President's Report: President Shearer

b. Financial Report:

1. Financial Statement: (as of September 30, 2018)

2. Delinquent Sewer & Refuse Account Report: (Asst. Mgr. Pera)

9. **Reports:** (continued)

- c. Fire Department:
- d. Police Department:
  - 1. Police Chief Search Update:
  - 2. Other:
- e. Planning Commission - Subdivision & Land Development Plans: (Did not meet this month)
  - 1. Next Scheduled Meeting: Wednesday November 7, 2018 beginning at 7:00 p.m.
  - 2. Still need a replacement for Jim Hartman, who moved to North Londonderry Twp.
- f. Public Works Department: Borough Manager Powl
  - 1. Superintendent's Monthly Report: (09/06/18 – 10/05/18)
  - 2. Borough Properties:
    - a. 325 S. Railroad Street - Municipal Building:
    - b. 910 E. Broad Street - Public Works Facility:
    - c. 40 E. Front Street - Vacant Lot: (soil probes scheduled for early October)
  - 3. Parks: (Heritage Park, Palmyra Memorial Park, and Southeast Park)
    - a. Memorial Park Project Update:
    - b. Southeast Park Flagpole:
  - 4. Refuse & Recycling:
    - a. Refuse/Recycling Program Customer Satisfaction Survey:
    - b. Questions from Haulers from Mandatory Pre-Bid Meeting:
  - 5. Sewer System:
  - 6. Sinkholes:
    - a. 25 N. Franklin Street: (Extend new piping via Hennessy Way to Injection Well #3 along Division St between N. Harrison St & N. Franklin St)
    - b. 223 S. Locust Street & PASD Injection Well:
    - c. N. Duke Street & First National Bank detention basin:
    - d. Town Square:
    - e. Plum Alley (to the rear of 221 E. Maple Street):
    - f. First Block N. Lincoln Street (between curb & sidewalk near North Ave):
  - 7. Stormwater Management:
    - a. 300 Block E. Cherry St & 100 Block S. Grant St Detention Basin & Road Restoration Project:
    - b. Phase A Stormwater Management System: (north of railroad tracks - west of N. Grant St.)
    - c. Shellbark Alley Drainage System - New Injection Wells: (to the rear of 138 N. Chestnut St)
    - d. DEP Municipal Separate Storm Sewer Systems (MS4) Permit - Waiver Status:
    - e. Phase B Stormwater Management System: (between Main Street & railroad tracks - Grant Street & Palmyra Shopping Center)
  - 8. Street & Alley Maintenance:
  - 9. Other:
- g. Solicitor's Report: (Josele Cleary, Esq. - Morgan, Hallgren, Crosswell & Kane PC)

**9. Reports:** (continued)

h. Zoning & Codes Enforcement:

1. Zoning Officer/Codes Enforcement Officer Report: (09/01/18 – 09/30/18)
2. Zoning Hearing Board: (No hearings scheduled this month)

i. Borough Manager's Report:

1. 2019 Draft Budget:
  - Holiday Schedule: Swap Columbus Day for Day After Thanksgiving?
2. Other:

**10. Communications:** None

**11. Other Business:**

**12. Public Comment Period #2:** (Please state your name & address for the record and try to limit your comments to 3-minutes)

**13. Announcement:**

- a. Borough Council will conduct its next public meetings on Tuesday, October 23, 2018, and Tuesday, November 13, 2018 beginning at 7:00 p.m.

**14. Motion to Adjourn:**