

# Palmyra Borough Council Meeting

Tuesday January 8, 2019

7:00 PM

## AGENDA

1. **Call to Order: 7:00 PM** – President Shearer
2. **Pledge of Allegiance & Moment of Silence for the Armed Services:**
3. **Roll Call:**
4. **Announcements:**
  - a. Please silence all cellular devices during the meeting – thank you!
5. **Special Visitors:** None scheduled
6. **Public Comment Period #1:** (Please state your name & address for the record, and try to limit your comments to 5-minutes)
7. **Consent Calendar:**

The following agenda items will be acted upon by a single motion, unless a member of Borough Council wishes a specific item to be voted on separately:

  - a. Approve the minutes of the December 20, 2018 Borough Council meeting.
  - b. Approve payment of all bills listed on the December 2018 Bill's List.
8. **Action & Discussion Items:**
  - a. **Resolution #2019-01 – Appoint Vacancy Board Chairman for 2019:**

Discussion on, and if appropriate:

**Suggested Motion:** To approve Resolution #2019-01, a resolution appointing Brian C. Craig as the Borough Council Vacancy Board Chairman for the Year 2019.
  - b. **Resolution #2019-02 – Appoint Voting Members to the Fire Services Commission:**

Discussion on, and if appropriate:

**Suggested Motion:** To approve Resolution #2019-02, a resolution to appoint Beth Shearer (Council Rep), Roger Powl (Management Rep), and Jim Tesche (Resident) as the voting members on the Palmyra Fire Services Commission for the Year 2019.
  - c. **Resolution #2019-03 – Appoint Palmyra Borough Municipal Authority Board Member:**

**Suggested Motion:** To approve Resolution #2019-03, a resolution re-appointing Beth Shearer to serve a new five (5) year term as a Palmyra Municipal Authority Board Member, expiring December 31, 2023.
  - d. **Resolution #2019-04 – Appoint Member to the Palmyra Planning Commission:**

Discussion on, and if appropriate:

**Suggested Motion:** To approve Resolution #2019-04, a resolution to re-appoint Steve Ricker to a new four (4) year term as a member of the Palmyra Planning Commission, expiring December 31, 2022.
  - e. **Resolution #2019-05 – Appoint Member to the Palmyra Zoning Hearing Board:**

Discussion on, and if appropriate:

**Suggested Motion:** To approve Resolution #2019-05, a resolution to re-appoint Ryan P. Kelly to a new three (3) year term as a regular member of the Palmyra Zoning Hearing Board, expiring December 31, 2021.

f. Appointed Officials – Vacancies Remaining:

1. Planning Commission: To serve the remainder of Jim Hartman's four (4) year term, expiring December 31, 2021.
2. Palmyra Municipal Authority: To serve the remainder of Jim Hartman's five (5) year term, expiring December 31, 2021.

g. Elected Officials – Municipal Election Year:

- The following Borough Council Member's terms will expire the first Monday in January 2020, unless re-elected to a new four (4) year term during the 2019 Municipal Election:
  - Don Barry, Tom Miller, and Beth Shearer

**9. Reports:**

a. President's Report: President Shearer

b. Financial Report:

1. Financial Statement: (December 2018 Year End Report will be available at 01/22/19 meeting)
2. Delinquent Sewer & Refuse Account Report: (Asst. Mgr. Pera)

c. Fire Department:

d. Police Department:

e. Planning Commission - Subdivision & Land Development Plans: Did not meet this month

1. Next Scheduled Meeting: Wednesday February 6, 2019 beginning at 7:00 p.m.

f. Public Works Department: Borough Manager Powl

1. Superintendent's Monthly Report: (12/06/18 – 01/04/19)

2. Borough Properties:

- a. Municipal Building – 325 S. Railroad Street:
- b. Public Works Department – 910 E. Broad Street
- c. Vacant Lot – 40 E. Front Street:

3. Parks: (Heritage Park, Palmyra Memorial Park, and Southeast Park)

4. Refuse & Recycling:

5. Sewer System:

1. Broken Sewer Main – Federal Alley:
2. Main Pump Station – Back-up Mechanical Controls:

6. Sinkholes:

- a. 25 N. Franklin Street: (Extend new piping via Hennessy Way to Injection Well #3 along Division St between N. Harrison St & N. Franklin St)
- b. 223 S. Locust Street & PASD Injection Well:
- c. N. Duke Street & First National Bank detention basin:
- d. Southeast Park: Work scheduled to begin Monday January 7<sup>th</sup>.

f. Public Works Department: (continued)

7. Stormwater Management:

- a. 300 Block E. Cherry St & 100 Block S. Grant St Detention Basin & Road Restoration Project:
- b. Phase A Stormwater Management System: (north of railroad tracks - west of N. Grant St.)
- c. Shellbark Alley Drainage System - New Injection Wells: (to the rear of 138 N. Chestnut St)
- d. DEP Municipal Separate Storm Sewer Systems (MS4) Permit - Waiver Status:

8. Street & Alley Maintenance:

9. Traffic Signals:

10. Other:

g. Recreation Commission Report: Councilor Quairoli

h. Solicitor's Report: Solicitor Cleary

i. Zoning & Codes Enforcement:

1. Zoning Officer/Codes Enforcement Officer Report: (Michelle Bowman)
2. Zoning Hearing Board: (No hearings scheduled for the Monday January 14<sup>th</sup> hearing date)

j. Borough Manager's Report:

**10. Communications:** None

**11. Other Business:**

**12. Public Comment Period #2:** (Please state your name & address for the record and try to limit your comments to 3-minutes)

**13. Announcement:**

- a. Borough Council will conduct its next public meetings on Tuesday January 22, 2019, and Tuesday February 12, 2019 beginning at 7:00 p.m.

**14. Motion to Adjourn:**