

Palmyra Borough Council Meeting
 July 26, 2016
 7:00 PM

Borough Council President Pat Hennessy called the meeting to order at 7:00 PM in Council Chambers of the Palmyra Municipal Center, located at 325 S. Railroad St. Council members in attendance included Carissa Mellinger, Beth Shearer, Joe Templin, and Ralph Watts. Also in attendance were Borough Manager Roger Powl, Assistant Borough Manager Brenda Pera, Police Chief Stan Jasinski, and Mayor Fred Carpenter. Brian Craig and Mark Smith were absent from the meeting.

Public Comments

- Jane Quairoli, 134 Braeburn Way, inquired if the Council meeting starting times could be 7:00 PM for both monthly meetings; if Maple Street was finished, and; why the Borough allowed the property owner at 310/312 E Cherry Street to remove the replacement windows before demolition.
- Mike MacNamara, 311 E Cherry Street, inquired if South Avenue was going to be paved and reported a low tree at E. Maple and S. Grant Streets.
- Maddie Reed, 233 E. Hazel Street, inquired about trimming the trees and replacing the bushes at the Town Square.

Special Visitors

Mayor Carpenter presented a proclamation for a citizen's group in support of the Police Department. The Mayor expressed his concern about the recent police officer shootings throughout the country and collaborated with Gallagher Printing to develop a poster for businesses and residents to show their support. The Mayor asked Tina Hileman, 930 E Pine Street, to speak to the purpose of their citizens group and she also expressed her concern over the recent shootings.

Mayor Carpenter read a proclamation naming August 2016 as Support our Police Month in Palmyra.

Consent Calendar

The following agenda items were acted upon by a single motion:

- a. Approve the minutes of the July 12, 2016 Borough Council Workshop meeting.
- b. Approve the minutes of the June 28, 2016 Borough Council meeting.
- c. Approve payment of all bills listed on the June 2016 Bill's List.
- d. Approve the Treasurer's Report for the period June 1 through June 30, 2016:

	General Fund	Sewer Fund	Refuse Fund	Capital Reserve Fund	Special Sewer Fund
YTD Revenue	\$1,994,222	\$690,084	\$426,430	\$313,339	\$106,941
YTD Expenses	\$1,517,238	\$552,536	\$350,848	\$951,774	\$3,000
Difference	\$476,984	\$137,548	\$75,581	\$(638,435)	\$103,941
Fund Balance	\$1,699,599	\$659,926	\$350,515	\$813,033	\$2,263,252

	Liquid Fuels Fund	Library Fund	Police Health Care Fund	Town Square Reserve Fund	Joint Fire Apparatus Fund
YTD Revenue	\$206,591	\$26,478	\$43,878	\$9	\$304
YTD Expenses	\$2,358	\$25,500	\$25,083	\$0	\$0
Difference	\$204,233	\$978	\$18,796	\$9	\$304
Fund Balance	\$345,949	\$1,572	\$179,145	\$12,267	\$262,663

Motion: To approve the consent calendar. Motion by Joe Templin, second by Pat Hennessy. Motion passed.

Action Items:

a. Resolution #2016-20 – Naming of Evergreen Alley:

Motion: To approve Resolution #2016-20, assigning the name of Evergreen Alley to the currently un-named north/south alley located parallel to and west of North Railroad Street from West Poplar Street to a point approximately 60-feet south of the un-named east/west alley located between 413 and 417 N. Railroad Street. Motion by Pat Hennessy, second by Carissa Mellinger. Motion passed.

b. Road Closure Request - Citizen’s Fire Co. No. 1 Fire Prevention & Safety Open House:

Motion: To authorize the closure of North College Street from Main Street to West Broad Street on Thursday October 13, 2016 from 5:00 PM - 9:00 PM for the annual Citizen’s Fire Co. No. 1 Fire Prevention & Safety Open House. Motion by Ralph Watts, second by Joe Templin. Motion passed.

c. Road Closure Request - Palmyra Area High School Annual Homecoming Parade:

Motion: To authorize the closure of the roads necessary to accommodate the annual Palmyra High School Homecoming Parade on Friday October 14, 2016 from 6:00 - 6:35 p.m. (with a rain date of Monday October 17, 2016) for the following parade route:

Beginning in front of the Palmyra Middle School on W. Cherry St, proceeding east on E. Cherry St., turning right onto S. Lincoln St., turning right onto E. Oak St., turning left onto S. Railroad St., turning right onto W. Walnut St., turning right onto S. Locust St, and terminating at the rear of the Palmyra Middle School.

Motion by Ralph Watts, second by Beth Shearer. Motion passed.

d. Road Closure Request - Palmyra Area High School Band Spirit Parade:

Motion: To authorize the closure of S. Railroad St, from Park Drive to Walnut St, and W. Walnut St, from S. Railroad St to S. Bowman Ave, on Friday November 4, 2016 beginning at 5:40 p.m. in order for the Palmyra Area High School Band to conduct a “Spirit Parade” before the final home football game of the season. Motion by Ralph Watts, second by Joe Templin. Motion passed.

Reports

- a. President's Report: President Hennessy checked on the E. Cherry Street demolition project today.
- b. Financial Statement: Council reviewed and discussed the financial statement as of June 30, 2016.
- c. Fire Services Commission Report: The Commission did not meet this month.
 1. New Firehouse Update: Dustin Kennelly reported that the footers are just about complete. He also announced a new fundraiser that the Fire Company is conducting.
- d. Library Board Report: Councilor Watts provided a copy of his report.
- e. Police/Mayor's Report: Mayor Carpenter provided a copy of the June 2016 Monthly Police Report:
- f. Planning Commission: The Commission did not meet this month. The next meeting is scheduled for Wednesday, August 3, 2016 beginning at 7:00 PM.
- g. Recreation Commission Report: The Commission did not meet this month.
- h. Solicitor's Report: There was no report.
- i. Zoning Hearing Board: No hearings were conducted this month.
- j. Borough Manager's Report:
 1. Cherry Street & Grant Street Sinkhole Repair Project Update: Mr. Powl reported that demolition began on the structures and is proceeding according to the time schedule. The compaction grouting crew is scheduled to begin their work on August 1, 2016.
 2. New Injection Well #9 Detention Basin Project Update: (900 Block East Cherry Street): Mr. Powl reported that the road still needs to be re-profiled to assist storm water into reaching the drains. Other than this item, the well seems to be working as intended and the project is just about finished.
 3. Injection Well #1 (located on N. Chestnut St north of Spruce St) – Replacement Project Update: Mr. Powl reported that the recently drilled well failed its water test. Dr. Seaton is reviewing the data from his geological testing to try to determine a new location to drill a new well. He located two potential new sites, one at the entrance to the park from N. Chestnut Street and the other at the southwest corner of the property near N. Chestnut Street and E. Willow Street. Mr. Seaton is finalizing his choice and plans to have the well drillers back at the park on August 1st.
 4. Injection Well #4 (located on E. Arch St between N. Duke St & N. Prince St) – Improvement Project Update: The recent thunderstorm tested the well's ability to take water, and while it was working fine at the beginning, the well began to back up and pond the water. After a camera inspection revealed a possible blockage, the vacuum truck was brought in to clean the well and was determined to be clogged with mud. The next storm will help with the determination of the well capacity and whether or not an additional well will need to be drilled to assist with the amount of water flowing to the area. Dr. Seaton will also be performing a drainage area calculation to better understand the amount of water flowing to this area.
 5. Management Priority List Update: Council decided to wait until all members were back to discuss the priority list.
 6. PA American Water Co – Water Main Replacement Project – Main St between Lingle & Locust: This project will begin on July 28th at Lingle Ave and will continue east towards Locust Street.

Mr. Powl was invited to the pre-job meeting to learn how the project will progress, but he indicated that the Borough does not have much say in the project.

7. 2017 Budget: Mr. Powl provided a copy of the budget schedule and asked Council for their comments on the following as it will affect the budget:

- Meeting Schedule – Is Council interested in changing the start time of both meetings to 7:00 PM since they agreed to forego a workshop meeting and will conduct business at both meetings?

Motion: To change the start time of both meetings per month to 7:00 PM beginning in January 2017. Motion by Ralph Watts, second by Beth Shearer. Motion passed

- Public Works Consolidation – Council already advertised the 210 N. Forge Road property once in 2016. If they advertise it again and don't receive any bids, or bids the meet a pre-determined reserve, then Council will have other options on what they want to do with the property.

Motion: To re-advertise the Borough property located at 210 N. Forge Road for bid. Motion by Pat Hennessy, second by Ralph Watts. Motion passed.

- Zoning & Codes Enforcement – Mr. Powl indicated that the Borough is spending nearly enough funds to justify bringing this responsibility in-house. The only additional cost to the Borough will be the costs of health benefits for a full-time employee. However, Mr. Powl advised Council that a full-time employee will be offering more hours than the Borough is currently receiving from Light-Heigel & Associates at the same costs, therefore, zoning and codes enforcement can be conducted on a proactive approach versus the reactive approach being done currently. Council asked Mr. Powl for a cost analysis, and for this item to be kept on the agenda for further discussion.

Other Business

Mayor Carpenter commented that Council should drive by Fireman's Park and look at the flagpoles that have been installed.

Announcement

Borough Council will conduct a public meeting on Tuesday, August 9, 2016 beginning at 6:00 PM and a public meeting on Tuesday, August 23, 2016 beginning at 7:00 PM.

Motion to Adjourn

Motion to adjourn by Ralph Watts, second by Joe Templin. The meeting adjourned at 8:01 PM.

Respectfully submitted,

Roger E. Powl
Borough Manager