

Palmyra Borough Council Meeting  
Tuesday July 25, 2017  
7:00 PM

Borough Council President Mark Smith called the meeting to order at 7:00 PM in Council Chambers of the Palmyra Municipal Center, located at 325 S. Railroad St. Other Council members in attendance included Beth Shearer, Brian Craig, Josh Holl, Carissa Mellinger, Jane Quairolì and Joe Templin. Also in attendance were Mayor Fred Carpenter, Police Chief Stan Jasinski, Borough Manager Roger Powl, and Assistant Borough Manager Brenda Pera.

Special Visitors

Frank Chlebnikow, from RETTEW was present to conduct the required DEP annual stormwater management MS4 public meeting. His presentation opened a 30-day public comment period and he provided a copy of the MS4 report, which contains the supporting documentation in support of the Borough's waiver request for the public to review. State Representative Frank Ryan was present to explain that he is supporting the Borough's MS4 waiver request.

Public Hearing: Liquor License Transfer: Turkey Hill – 100 West Main Street.

a. *Motion: To open the public hearing. Motion by Mark Smith, second by Jane Quairolì. Motion passed.*

1. Paul Namey, Flaherty & O'Hara, presented the proposal from Turkey Hill to transfer a liquor license to the 100 W Main Street location. The company is prepared to spend \$300,000 to renovate the inside of the existing store to provide 30 seats as required by the Pennsylvania Liquor Control Board (PLCB) Regulations for a restaurant designation. No expansion of the building footprint is planned. The license to be transferred was a Lebanon City license which was sold on the PLCB expired restaurant license public auction and secured by Turkey Hill.
2. President Smith opened the public hearing for public testimony concerning the liquor license transfer request.

The following residents were in opposition of the transfer:

- Greg Reed, 233 E. Hazel St,
- Jael Wolf, 301 E. Cherry St,
- Maddie Reed, 233 E. Hazel St

b. *Motion: To close the public hearing. Motion by Jane Quairolì, second by Josh Holl. Motion passed.*

c. Council discussed the request to transfer the license to 100 W Main Street. Several Councilors expressed their concern with the Middle School being too close to the Turkey Hill.

*Motion: To adopt Resolution #2017-19, denying the request of Turkey Hill for an inter-municipal transfer of a liquor license in the form presented at this meeting. Motion by Beth Shearer, second by Jane Quairolì. President Smith called for a roll call vote.*

*Brian Craig – Yes  
Josh Holl – Yes  
Carissa Mellinger – Yes  
Jane Quairolì – Yes  
Beth Shearer – Yes  
Joe Templin – Yes  
Mark Smith – Yes*

*The motion passed.*

Mayor Carpenter took an opportunity to present the 2016 Officer of the Year award to Jared Henry.

Public Comments

- Jerry Stover, 740 W Oak St, made Council aware of a feral cat problem in his neighborhood. He expressed concern that the neighbor was feeding the cats.
- Susan Verhoek, 170 W. Walnut St, attended a tree workshop in Mt. Gretna and shared the information she received with Council. Ms. Verhoek coordinates a tree committee in the Borough.
- Maddie Reed, 223 E. Hazel St, inquired if the Borough has RETTEW on retainer. She also questions why the Borough killed the grass in the beauty strips of various residents and suggested hand spraying the weeds in the street.

Consent Calendar

The following agenda items were acted upon by a single motion:

- Approve the minutes of the July 11, 2017 Borough Council meeting.
- Approve the Treasurer’s Report for the period June 1 through June 30, 2017:

	General Fund	Sewer Fund	Refuse Fund	Capital Reserve Fund	Special Sewer Fund	Liquid Fuels Fund
YTD Revenue	\$2,213,470	\$634,636	\$569,185	\$1,268	\$93,492	\$216,399
YTD Expenses	\$1,483,116	\$670,296	\$501,303	\$433,028	\$65,466	\$4,222
Difference	\$730,354	\$(35,660)	\$67,883	\$(431,760)	\$28,026	\$212,177
Fund Balance	\$2,244,637	\$506,249	\$332,629	\$852,699	\$2,286,038	\$533,140

	Library Fund	Police Health Care Fund	Town Square Reserve Fund	Joint Fire Apparatus Fund	Cemetery Fund
YTD Revenue	\$27,857	\$43,889	\$6	\$40,352	\$631
YTD Expenses	\$22,000	\$19,264	\$0	\$0	\$0
Difference	\$5,857	\$24,624	\$6	\$40,352	\$631
Fund Balance	\$6,459	\$196,223	\$4,740	\$323,371	\$41,000

*Motion: To approve the consent calendar. Motion by Jane Quairoli, second by Beth Shearer. Motion passed.*

Action & Discussion Items

- Ordinance #778 – Regulation of Hotels, Motels, and Inns:

*Motion: To authorize the Borough Solicitor to advertise Ordinance #778, and ordinance adding a new Chapter 209 to the Palmyra Borough Code of Ordinances to regulate hotels, motels, and inns located within the Borough. Motion by Jane Quairoli, second by Beth Shearer. Motion passed by a 6-1 vote with Carissa Mellinger voting against the motion.*

b. Road Closure Request - Citizen's Fire Co. No. 1 Fire Prevention & Safety Open House:

*Motion: To authorize the closure of West Walnut Street from South Railroad to Bowman Ave on Sunday October 8, 2017 from 1:00 PM - 5:00 PM for the annual Citizen's Fire Co. No. 1 Fire Prevention & Safety Open House and New Firehouse Dedication. Motion by Josh Holl, second by Jane Quairolì. Motion passed.*

c. Road Closure Request – Impact Palmyra Block Party:

*Motion: To authorize the closure of E. Cherry Street from S. Harrison Street to the east curb line of S. Franklin Street, and, S. Franklin Street from South Ave to the southern curblìne of E. Cherry Street on Saturday, August 5, 2017 from 10:00 AM – 4:00 PM for the Encounter Church of Palmyra to conduct an Impact Palmyra Block Party. Motion by Jane Quairolì, second by Beth Shearer. Motion passed.*

d. Resolution #2017-20 – Sale of 40 E. Front Street:

*Motion: To authorize the sale of Borough owned property located at 40 East Front Street by sealed bid, subject to terms and conditions acceptable to the Borough. Motion by Jane Quairolì, second by Beth Shearer. Motion passed.*

e. Resolution #2017-21 – Naming of Kramer Way:

*Motion: To approve Resolution #2017-20, a resolution assigning the name “Kramer Way” to the presently unnamed north/south alley which is located parallel to and west of North Grant Street, and parallel to and east of North Lincoln Street, which extends from East Spruce Street north to its termination at its intersection with East Ridge Road. Motion by Jane Quairolì, second by Joe Templin. Motion passed.*

f. 25 MPH Speed Limit on Borough Owned Streets: Council discussed the need to reduce the speed per the request for Sycamore Street at the July 11<sup>th</sup> Council meeting. Council agreed to leave the issue open for discussion if evidence presents itself in the future that a dangerous situation warrants a speed limit reduction but, they were not in favor of making a speed limit reduction at this time.

g. PAHA Meet & Greet with Miss Pennsylvania: Councilor Shearer announced that Palmyra Area Heritage Association will be holding a Meet & Greet event for Miss Pennsylvania at the municipal building on Thursday, August 17<sup>th</sup> from 6 – 8 PM. Councilor Shearer asked Council if they would be opposed to light refreshments being served in the council chambers. Council upheld their policy of no food or drink in the council chambers.

Reports

a. President's Report: President Smith did not have a report.

b. Fire Department:

1. New Firehouse Update: Councilor Holl reported that the water meter pit was reinstalled and the excavator will be installing the impermeable membrane in the basin once it is received to reconstruct the stormwater outlet basin. The portion of the ramp that was damaged by the sinkhole has also been re-poured. He also mentioned that the water line must undergo sanitation before turning the water on in the building.

c. Library Report: Councilor Quairolì provided a copy of the July report.

d. Police Department: Mayor Carpenter did not have a report.

- e. Recreation Commission Report: Councilor Quairolì reported that the Rec Commission did not meet this month but, provided a copy of the July Rec Director's report.
- f. Solicitor's Report: Solicitor Cleary, Mr. Powl, and representatives from the School District, the Solicitor and Darcy Brenner-Smith, conducted a conference call regarding the Easement Agreement with PASD for Ridge Road Park Wetlands (Phase A Stormwater System). The agreement will be finalized and presented to the School Board at their August 10<sup>th</sup> meeting.
- g. Zoning & Codes Enforcement:
  1. Zoning Hearing Board: There were no hearings this month.
- h. Borough Manager's Report:
  1. Injection Well #1 – Fireman's Park Detention Basin: Mr. Powl reported that the Public Works Crew, along with the help from Custer Excavating, completed the storm water pipe installation from the detention basin to the new injection well. The contractor is working on installing the new water line to the kitchen. The excavator was onsite to begin grading the athletic fields.
  2. 300 Block E. Cherry St / 100 Block S. Grant St Detention Basin & Restoration Project: The bids are due on August 2<sup>nd</sup>. Mr. Powl informed Council that the S. Harrison St well that we recently drilled was tested and could take water at high rates. This well will be used to help de-water the detention basin.
  3. East Oak Street & Forge Road Vertical Realignment Project: A pre-bid meeting is scheduled for July 26<sup>th</sup> with bids due on August 2<sup>nd</sup>.

#### Communications

Mr. Powl provided a copy of an invitation to the Greater Lebanon Refuse Authority's Annual Hot Dogs, Hamburgers & Hayrides on the Landfill. The event will take place on Tuesday, September 12, 2017 at 6:00 PM at the GLRA Maintenance Building.

#### Other Business

- Councilor Quairolì inquired about a letter sent to Council President Smith regarding requested projects for the Palmyra Garden Club Bowman Trust fund. Ms. Pera received the same letter and responded that projects will be submitted to the Garden Club Trust Fund Committee soon.

#### Announcement

President Smith announced that Borough Council will conduct a public meeting on Tuesday, August 8, 2017 and on Tuesday, August 22, 2017 beginning at 7:00 PM.

#### Motion to Adjourn

*Motion to adjourn by Jane Quairolì, second by Beth Shearer. The meeting adjourned at 8:57 PM.*

Respectfully submitted,

Roger E. Powl  
Borough Manager