

Palmyra Borough Council Meeting
 Tuesday, April 25, 2017
 7:00 PM

Borough Council President Mark Smith called the meeting to order at 7:00 PM in Council Chambers of the Palmyra Municipal Center, located at 325 S. Railroad St. Other Council members in attendance included Beth Shearer, Brian Craig, Carissa Mellinger, Jane Quairoli, Joe Templin and Ralph Watts. Also in attendance were Police Chief Stan Jasinski, Borough Manager Roger Powl, and Assistant Borough Manager Brenda Pera. Mayor Fred Carpenter was absent from the meeting.

Public Comments

- Bob Dailey, 109 W. Orchard Drive, expressed his concern for the Borough’s \$18 million dollars of debt and inquired about the Ridge Road stormwater project. Councilor Quairoli asked Mr. Powl to resend the information to Council concerning Eminent Domain of school district property that the Borough Solicitor provided a couple of years ago.
- Mike McNamara, 311 E. Cherry Street, is having contractors work on his house and asked if they can park on E. Cherry Street in front of his house. Mr. Powl indicated that this would not be a problem.
- Donald Shope, 4654 Beagle Road, Elizabethtown, was in attendance to discuss the basketball court at Heritage Park. Mr. Powl informed Council that he obtained a quote of \$5,500 to restore & repair the court surface. Mr. Shope mentioned that he is talking with the Pastors at the Encounter Church about financial support of this project and the church might be able to cover the quoted amount. However, he would not know this until May. Council agreed to wait on deciding about the project until he could provide more information from the church.

Consent Calendar

The following agenda items were acted upon by a single motion:

- a. Approve the minutes of the April 11, 2017 Borough Council meeting.
- b. Approve payment of all bills listed on the March 2017 Bill’s List.
- c. Approve the Treasurer’s Report for the period March 1 through March 31, 2017:

	General Fund	Sewer Fund	Refuse Fund	Capital Reserve Fund	Special Sewer Fund	Liquid Fuels Fund
YTD Revenue	\$ 600,818	\$ 313,036	\$ 210,495	\$ 713	\$ 88,180	\$ 223,382
YTD Expenses	\$ 622,429	\$ 442,101	\$ 343,613	\$ 321,630	\$ 17,016	\$ 1,400
Difference	\$ (21,611)	\$ (129,066)	\$(133,118)	\$(320,917)	\$ 71,164	\$ 221,982
Fund Balance	\$ 1,612,555	\$ 412,844	\$ 378,041	\$ 963,542	\$2,329,176	\$ 542,945

	Library Fund	Police Health Care Fund	Town Square Reserve Fund	Joint Fire Apparatus Fund	Cemetery Fund
YTD Revenue	\$ 3,092	\$ 43,766	\$ 3	\$ 175	\$ 605
YTD Expenses	\$ 0	\$ 16,783	\$ 0	\$ 0	\$ 0
Difference	\$ 3,092	\$ 26,983	\$ 3	\$ 175	\$ 605
Fund Balance	\$ 4,750	\$ 198,581	\$ 4,737	\$ 283,193	\$ 40,975

Motion: To approve the consent calendar. Motion by Beth Shearer, second by Jane Quairoli. Motion passed.

Action Items

a. Road Closure Request - 2017 Memorial Day Parade:

Motion: To authorize the Palmyra Heritage Association to assemble and conduct the Palmyra Memorial Day Parade on Monday May 29, 2016 at 9:00 AM utilizing the following parade route:

Beginning at the Palmyra Area Middle School on West Cherry Street; south on S. Railroad Street; east on E. Maple Street; north on South Green Street; west on East Main Street; south on S. Locust Street, and; disbanding at the Palmyra Area Middle School.

Motion by Mark Smith, second by Brian Craig. Motion passed.

Councilor Shearer announced that the annual Memorial Day ceremony held after the parade will not be at the Middle School Auditorium. It has been moved to the High School Auditorium this year due to renovations at the Middle School. The ceremony is scheduled for 10:30 AM.

Reports

a. President's Report: President Smith did not have a report.

b. Fire Department: Chief Dugan reported that the finish date has been pushed back to May 5th. Some of the concrete ramp was removed in the past day and the new ramp should be ready to be driven upon by the second week of June.

He also reported that the fire siren was purchased by the Borough in 1956 and the Fire Department was looking for direction on what to do with the siren. After a lengthy discussion, Council came to a consensus opinion to allow the Fire Department to sell or dispose of the siren and keep any funds received.

c. Library Board Report: Councilor Watts provided a copy of the April 2017 report.

d. Police Department: Chief Jasinski provided ca copy of the March 2017 report.

e. Recreation Commission Report: Councilor Quairoli did not have a report.

f. Solicitor's Report: Solicitor Cleary provided information stating that the N. Duke St. & E. Arch Street - Public Dedication is still moving along. She recommended that the Cedar Palmyra Shopping Center execute the documents first because the Borough needs to pass an Ordinance to accept the roads.

The ShadowStone Zoning Map Amendment Request – Ordinance #777 cannot be acted upon until May 23, 2017 due to the requirements of the Municipalities Planning Code (MPC). She will have everything ready for Council to act in May.

g. Zoning Hearing Board: No Hearings were conducted this month.

h. Borough Manager's Report:

1. Phase A Stormwater System – ShadowStone/Ridge Road Park Wetlands Project: Mr. Powl inquired about any meeting between the Borough and School District. President Smith responded that a meeting was scheduled for April 26th at 6:30 PM.

Mr. Powl presented a proposal to Council from ARM Group, Inc. for the next steps with the following projects:

2. 300 Block E. Cherry Street Sinkhole Repair & Stormwater Management: ARM has completed the drilling and testing of a new injection well on South Ave. approximately 250 feet north of the 300 Block of East Cherry Street. This new injection well has a tested injection capacity of approximately 100 gallons-per-minute (gpm) after hydro-fracturing (HF). Additional injection capacity is needed to supply the new stormwater basin currently being designed for this site. In this document ARM is proposing an evaluation of existing nearby injection wells (IW-5 and IW-6) for deepening these wells to potentially encounter additional injection zones.

Task -

- a) Evaluate existing nearby injection wells (IW-5 North Franklin St. / East Main St. & IW-6 South Green St. / East Main St.) to determine feasibility of using these wells as injection points for the Cherry St impoundment. This evaluation will include up to one day of geophysical field work and re-drilling a maximum of two existing injection wells. Estimated Cost: \$30,000
- b) Complete preliminary engineering and design for E&S permitting and construction bidding by mid-May. The drainage areas, discharge points, construction work scope, E&S plan, etc. will be finalized prior to the permitting and construction bidding. Estimated Cost: \$7,500

Estimated Total Cost of Both Tasks – \$37,500

3. Shellbark Alley New Injection Well Project: (to the rear of 138 N. Chestnut St) ARM drilled three test injection wells at this site all with injection capacities of 60 gpm to 100 gpm after HF. ARM is proposing to evaluate the stormwater management requirements of this site and develop a plan to utilize the three test wells as potential injection wells. Recommendations for additional wells, water filtration, or other potential engineering issues will be addressed in this evaluation.

Task –

- a) Complete preliminary design of stormwater injection system based on existing wells. Recommend further actions (e.g., additional test wells, water treatment options, etc.).

Estimated Total Cost – \$4,500

3. Injection Well #1 Relocation Project (at Palmyra Memorial (Fireman's) Park): ARM completed HF work on Well #2 located in the southwest corner of Fireman's Park which indicated that deep injection zones in this well could receive over 100 gpm with relatively low injection pressures. ARM is planning to conduct longer-term injection testing on this well to determine if higher injection flow rates may be accommodated in this well via pumping from surface storage. In addition, ARM is planning to drill two additional test wells along the south-central and south-east sides of the park.

Task –

- a) Conduct injection testing at Well #2 to determine the feasibility of using this well (and other nearby wells) for injection purposes. This proposal assumes two full days of injection testing Well #2 at various pressures. Estimated Cost: \$20,000

- b) Drill two additional test injection wells along the south-central and south-east sides of the park. Evaluate drilling results with preliminary injection testing. Estimated Cost: \$21,500

Estimated Total Cost for Tasks – \$41,500

Total Overall Proposal Cost – \$83,500

Council discussed the proposal in depth and considered options to fund the proposal. Mr. Powl stated the funds could come from the \$3 million-dollar loan. Remaining funds were earmarked for repaving the rest of Spruce Street, but Council directed Mr. Powl to use Liquid Fuels funds for this purpose.

Motion: To authorize the Borough Manager to execute the proposal from ARM Group in the amount not to exceed \$83,500 for:

- a) *300 Block of East Cherry Street Stormwater –*
- evaluating existing nearby injection wells IW-5 North Franklin St. / East Main St. & IW-6 South Green St. / East Main St.) to determine feasibility of using these wells as injection points for the Cherry St impoundment*
 - Completing preliminary engineering and design for E&S permitting and construction bidding by mid-May.*
- b) *Shellbark Alley New Injection Well Project: (to the rear of 138 N. Chestnut St)-*
- Complete preliminary design of stormwater injection system based on existing wells*
- c) *Injection Well #1 Relocation Project (at Palmyra Memorial (Fireman's) Park):*
- Conducting injection testing at Well #2 to determine the feasibility of using this well (and other nearby wells) for injection purposes*
 - Drilling two additional test injection wells along the south-central and south-east sides of the park*
- and to expense the cost of the proposal from Capital Reserve Fund budget line item #30.436.610. Motion by Ralph Watts, second by Jane Quairoli. Motion passed.*

5. East Oak Street & South Forge Road Vertical Re-Alignment & Paving Project: Mr. Powl stated that there is nothing new to report on this project.
6. New Public Works Building: Mr. Powl informed Council that bids for the project are due on May 18th at 2:00 PM. The architect was not able to get a preliminary budgetary estimate from a contractor for the project, so it was decided to advertise the project for public bids.

Other Business

- Mark Smith responded to Mr. Dailey's allegation during the public comment period that the Borough is \$18 million dollars in debt. He commented that this is simply not true, and explained that the Borough currently has \$5.5 million dollars of debt and is working to keep the amount of debt to a minimum.
- Beth Shearer inquired if the road work on Main Street is the finished trench restoration for the PA American Water Co. water line project, and Mr. Powl explained that he believed that this work is preparation work for the final asphalt overlay from the curb to centerline of the road on the south side of the street where the main trench was excavated. He explained that these types of projects are frustrating because the Borough Office receives

all the complaint calls, and there is literally nothing that the Borough can make the contractor do because they have been hired to work for a public utility, and the project is taking place on a PennDot owned roadway so, PennDot controls the permit for the road excavation. He said he has placed calls and e-mails to both the the water company and PennDot, which have gone unanswered.

Announcement

President Smith announced that Borough Council will conduct a public meeting on Tuesday, May 9, 2017 and on Tuesday, May 23, 2017 beginning at 7:00 PM.

Motion to Adjourn

Motion to adjourn by Jane Quairola, second by Beth Shearer. The meeting adjourned at 8:00 PM.

Respectfully submitted,

Roger E. Powl
Borough Manager