

Palmyra Borough Council Meeting
 March 25, 2014
 7:00 PM

Borough Council Vice-President Pat Hennessy called the meeting to order at 7:00 PM in Council Chambers of the Palmyra Municipal Center, located at 325 S. Railroad St. Council members in attendance included Joe Templin, Bob Longenecker, Scott Mazzocca, Beth Shearer, and Gary Laudermilch. Also in attendance were Mayor Fred Carpenter, Chief Stan Jasinski, Borough Manager Roger Powl, and Assistant Borough Manager Brenda Pera. Jane Quairoli was absent from the meeting.

Announcements

Vice President Hennessy announced that Borough Council held an executive session prior to tonight's meeting to discuss attorney client privilege matters and potential litigation as permitted by the Pennsylvania Sunshine Act. Any official action resulting from discussions held during the Executive Session will occur at an open public meeting.

Public Comments

- Jael Wolf, 301 E Cherry Street, inquired about the geophysical study to be conducted on the sinkholes in the 300 block of E. Cherry Street. She also expressed concern with the depression at E. Cherry Street and South Grant Street.
- Greg Reed, 221 E. Hazel Street, recommended that the Borough increase the Per Capita tax to raise funds from all residents of the Borough to pay for the new fire house. Mr. Powl responded that the Borough cannot legally raise the Per Capita tax for this purpose.
- Barry Powell, 41 N. Franklin Street, mentioned that Ron Fouche of North Londonderry Township has already committed the Borough to pay for the fire house. Mayor Carpenter responded that Mr. Fouche does not have the authority to commit the Borough to pay for the fire house.
- Maddie Reed, 221 E. Hazel Street, inquired about the storm water plans for the north side of the Borough. Mr. Powl responded that the Borough is waiting to hear from Hillwood on authorization to access their property for storm water drainage into the quarry.

Consent Calendar

The following agenda items were acted upon by a single motion:

- a. Approve the minutes of the March 11, 2014 Borough Council Workshop meeting.
- b. Approve the minutes of the February 25, 2014 Borough Council meeting.
- c. Approve payment of all bills listed on the February 2014 Bill's List.
- d. Approve the Treasurer's Report for the period February 1 through February 28, 2014:

	General Fund	Refuse Fund	Sewer Fund	Capital Reserve Fund	Liquid Fuels Fund
YTD Revenue	\$164,076	\$189,704	\$348,913	\$1,500	\$24
YTD Expenses	\$345,556	\$115,040	\$308,685	\$472,446	\$11,867
Difference	\$(181,480)	\$74,664	\$40,228	\$(470,946)	\$11,843
Fund Balance	\$992,088	\$365,363	\$864,513	\$2,363,714	\$40,577

	Special Sewer Fund	Library Fund	Police Health Care Fund	Town Square Reserve Fund	Joint Fire Apparatus Fund
YTD Revenue	\$1,970	\$253	\$76	\$3	\$435
YTD Expenses	\$74,974	\$0	\$1,177	\$0	\$0
Difference	\$(73,004)	\$253	\$1,101	\$3	\$435
Fund Balance	\$2,239,692	\$951	\$158,144	\$12,192	\$160,835

Motion: To approve the consent calendar. Motion by Beth Shearer, second by Bob Longenecker. Motion passed.

Action & Discussion Items

a. Citizen's Fire Co. No. 1 - Dispatch Box Cards:

Motion: To approve the updated dispatch box cards as prepared by the Fire Chief of Citizen's Fire Company No. 1. Motion by Gary Laudermilch, second by Beth Shearer. Motion passed.

b. Resolution #2014-17 - Disposal of Borough Owned Property:

Motion: To approve Resolution #2014-17, a resolution authorizing the disposal of the Borough owned property listed in the resolution by auction, or by sealed bid. Motion by Bob Longenecker, second by Scott Mazzocca. Motion passed.

c. Financial Security Establishment - Sheetz Final Subdivision & Land Development Plan:

Motion: To establish the financial security required for the Sheetz Final Subdivision & Land Development Plan in the amount of \$430,049.20 as reviewed and recommended by the Borough Engineer. Motion by Scott Mazzocca, second by Beth Shearer. Motion passed.

d. Salt Storage Building (former Bio-Solids Storage Building) - Roof Replacement:

Motion: To award a contract to Timberwork Construction, 931 Frystown Rd., Myerstown, PA 17067 in the amount of \$10,500 for the replacement of the metal roof on the salt storage building, and, to expense the cost of this contract from Special Sewer Fund line item number 04.429.373. Motion by Bob Longenecker, second by Scott Mazzocca. Motion passed.

e. Ordinance #755 - Motor Vehicles & Traffic Update:

Council discussed the request of Councilor Laudermilch to change S. Windsor Ave. to one-way between Main St & Cherry St. They decided not to make any changes to the street.

Reports

- a. President's Report: President Quairoli was not in attendance to offer a report.
- b. Financial Statement: There were no issues presented regarding the financial reports.
- c. Fire Services Commission Report: Borough Manager Powl reminded Council that they need to appoint a Council member and resident to serve on the Fire Services Commission.

Motion: To appoint Scott Mazzocca to serve on the Fire Services Commission. Motion by Pat Hennessy, second by Beth Shearer. Motion passed.

Mr. Powl informed Council that he advised North Londonderry Township that the Borough does not want to build the fire house and own it. The recommendation from the Commission is to consider a design-build contractor and invite six contractors to the April Commission meeting to discuss the potential design-build concept with the plans that the fire company has already received. The fire company has retained the services of Robert Buchter, Engineer, as a consultant to assist in this phase. The proposal is to discuss the design-build concept in April and receive prices for the building for review at the May Commission meeting.

Mr. Powl also addressed the question of why the fire company considered a brick building. He indicated that the architect's original concept drawing showed brick, however, the fire department building committee decided that less expensive materials such as split-face block for the ground level, and cement board type siding on the second floor would be used in colors similar to the new municipal building in order to maintain the campus theme desired.

- d. Library Board Report: Councilor Longenecker provided a copy of the report.
- e. Police/Mayor's Report: Mayor Carpenter provided a copy of the report. He also indicated that he would be attending the April Fire Company meeting to discuss the deactivation of the siren.

Mayor Carpenter also informed Council that they will need to pass a motion to approve disciplinary action for Officer Timothy Lenge.

Motion: To authorize the suspension of Officer Timothy Lenge for one day without pay for disciplinary purposes. Motion by Beth Shearer, second by Bob Longenecker. Motion passed.

- f. Planning Commission: Borough Manager Powl informed Council that the Commission discussed the amendment needed to the Borough's SALDO in order to make it match the draft zoning ordinance. The next meeting is scheduled for Wednesday, April 2, 2014 beginning at 7:00 PM.
- g. Recreation Commission Report: Vice-President Hennessy provided a copy of the report.
- h. Solicitor's Report: Solicitor Cleary provided a letter outlining the Warner Appeal of the ZHB Decision for 110-112 N. Chestnut St.
- i. Borough Manager's Report:
 - 1. New Municipal Building Project Status Update: Mr. Powl provided a copy of a cost estimate to install shelving in the new building. The shelving would allow the storage areas in the Police Department, Borough Office, and PARPC to be utilized immediately upon moving. Otherwise the Borough would have to install shelving in these areas after the move. The estimate was \$6,023.74. Borough Council did not approve the proposal.

Mr. Powl also informed Council that a change order to replace the existing glass in the counter areas of the Borough Office with Bullet Proof Glass would cost \$15,945.86. Vice-President Hennessy stated that he was not in favor of spending additional money for this purpose. Councilor Mazzocca commented that he would rather spend the funds once and not need the glass than to not spend the funds now and have to install the glass at a later date because of a tragic event.

Motion: To approve the change order for the installation of bullet proof glass in the new Borough office. Motion by Beth Shearer, second by Joe Templin. Motion passed by a 5-1 vote. Vice President Hennessy voted against the motion.

Mr. Powl also reported that until the bullet proof glass change order, the Borough has only spent \$21,228.76 in change orders for the new building.

The projected move date is tentatively scheduled for the week of April 14th.

2. Mr. Powl reported that the ARM Group, Inc. would be conducting the Geophysical Testing on the 300 Block E. Cherry Street beginning April 2 through April 4. The Borough has received verbal approval from all the property owners.

Councilor Laudermilch expressed concern for the dip in East Cherry Street and inquired whether the PennDOT sinkhole remediation on Route 422 in North Londonderry Township would be a problem for this area of Cherry Street.

3. Mr. Powl advised Council that Hillwood has incurred \$6,000 in engineering fees for the review of the Borough's storm water proposal for the north side of the Borough. They have requested Council to consider reimbursing them for these fees. Council rejected their request for reimbursement.
4. Mr. Powl informed Council that the Heritage Association (PAHA) and the Business Association (PABA) agreed to change the date of WinterFest to November 22, 2014. The Mush-In-The-Slush will be held at 11 AM with the parade to follow immediately. The WinterFest Committee contacted the Borough to ask if the Christmas tree could be on the square and if the Borough wants it to be lit before Thanksgiving. Council agreed that November 22, 2014 was too early to light the Christmas tree. They agreed to light the tree in the evening on the Friday after Thanksgiving.

Other Business:

- Mayor Carpenter spoke with Derry Township regarding the clean-up of rowdy prisoners in both the police cars and prison cells. He explained that it is legal to charge the prisoner with restitution for any clean-up costs caused by them. He was provided the names of companies for this service and will contact them on behalf of the Borough and report further at the Workshop meeting.
- Councilor Shearer expressed concern regarding the size of the drive through pharmacy lane at CVS and its proximity to the property line at Wendy's. Mr. Powl stated that the size of the pharmacy lane was approved and meets all the zoning, SALDO, and PennDot requirements.
- Councilor Longenecker inquired on the status of the cell phone tower for Main Street and Lingle Avenue. Mr. Powl responded that they are working on the zoning application and land development plan.

Announcement

Vice President Hennessy announced that Borough Council will conduct a public workshop meeting on Tuesday, April 8, 2014 beginning at 6:00 PM and a regular monthly public meeting on Tuesday, April 22, 2014 beginning at 7:00 PM.

Motion to Adjourn

Motion to adjourn by Beth Shearer, second by Scott Mazocco. The meeting adjourned at 8:23 PM.

Respectfully submitted,

Roger E. Powl
Borough Manager