

Palmyra Borough Council Meeting
February 24, 2015
7:00 PM

Borough Council President Jane Quairolì called the meeting to order at 7:00 PM in Council Chambers of the Palmyra Municipal Center, located at 325 S. Railroad St. Council members in attendance included Pat Hennessy, Beth Shearer, Ralph Watts, Brian Craig, Gary Laudermilch and Joe Templin. Also in attendance were Mayor Fred Carpenter, Police Chief Stan Jasinski, Borough Manager Roger Powl, and Assistant Borough Manager Brenda Pera.

President Quairolì announced that Borough Council held an executive session prior to the meeting to discuss personnel issues as permitted by the Pennsylvania Sunshine Act. Any official action resulting from discussions held during the Executive Session will occur at an open public meeting.

Special Visitors

Bill & Josie Ames were present to discuss the new Lebanon Valley Destination Marketing Organization that will replace the existing Tourist Promotion Agency that was decertified by the Lebanon County Commissioners in April 2014.

Public Comments

- Kristine Warner, 36 Wickerberry Lane, was present to introduce herself as the President of PABA and make herself available to answer any questions about the Truck Trek road closure request.

Consent Calendar

The following agenda items were acted upon by a single motion:

- a. Approve the minutes of the February 10, 2015 Borough Council Workshop meeting.
- b. Approve the minutes of the January 27, 2015 Borough Council meeting.
- c. Approve payment of all bills listed on the January 2015 Bill's List.
- d. Approve the Treasurer's Report for the period January 1 through January 31, 2015:

	General Fund	Refuse Fund	Sewer Fund	Capital Reserve Fund	Liquid Fuels Fund
YTD Revenue	\$106,115	\$130,697	\$215,896	\$415	\$7,355
YTD Expenses	\$102,502	\$43,702	\$20,916	\$9,158	\$0
Difference	\$3,613	\$86,995	\$194,980	\$(8,743)	\$7,355
Fund Balance	\$1,000,640	\$467,700	\$912,858	\$1,519,371	\$132,243
	Special Sewer Fund	Library Fund	Police Health Care Fund	Town Square Reserve Fund	Joint Fire Apparatus Fund
YTD Revenue	\$1,258	\$253	\$39	\$3	\$55
YTD Expenses	\$139	\$0	\$7,364	\$0	\$0
Difference	\$1,119	\$253	\$(7,325)	\$3	\$55
Fund Balance	\$2,149,601	\$951	\$134,536	\$12,228	\$201,816

Motion: To approve the consent calendar. Motion by Pat Hennessy, second by Beth Shearer. Motion passed.

Action & Discussion Items

a. Road Closure Request - PABA Truck Trek - Central PA Food Truck & Art Fest:

Motion: To authorize the closure of W. Cherry Street from S. Railroad St to S. Horstick Ave. on Saturday May 9, 2015 from 7:00 AM - 9:00 PM in order for the Palmyra Area Business Association to host the Central PA Food Truck Trek & Arts Fest. Motion by Pat Hennessy, second by Gary Laudermilch. Motion passed.

b. Ordinance #760 - Vacation of un-named north/south alley between 414 & 416 W. Cherry St:

Motion: To enact Ordinance #760, an ordinance vacating and abandoning the un-named and unused north/south alley located between Plum Alley and 414 & 416 West Cherry Street. Motion by Beth Shearer, second by Pat Hennessy. Motion passed.

c. Resolution #2015-02 - Disposal of Borough Owned Property: (1987 Chevy Step Van)

Motion: To approve Resolution #2015-02, a resolution approving the sale of a 1987 Chevrolet Step Van with an estimated value of less than \$1,000. Motion by Beth Shearer, second by Pat Hennessy. Motion passed.

d. Draft Zoning Ordinance: There were no questions and no additional discussion. President Quairolì mentioned that a public hearing will be held on March 24, 2014.

Reports

- a. President's Report: President Quairolì stated that the Borough still needs a GLRA representative.
- b. Financial Statement: Council reviewed and discussed the financial statement as of January 31, 2015. They indicated that the General Fund was missing the amount over budget and the percentage over budget columns. Mr. Powl will have the Treasurer include that information in the February report
- c. Fire Services Commission Report: Did not meet this month
- d. Library Board Report: President Quairolì provided a copy of the February Library report.
- e. Police/Mayor's Report: Mayor Carpenter provided a copy of the January 2015 Monthly Police Report. He also complained about the number of residents that are not cleaning their sidewalks within the 24 hours time period after a snowfall.
- f. Planning Commission: Borough Manager Powl advised Council that the Planning Commission is recommending approval of a time extension for the review of the Lennard C. & Pamela J. Sheriff Final Subdivision Plan.

Motion: To grant a 90-day extension of time from February 28, 2015 to May 29, 2015 for the review of the Sheriff Final Subdivision Plan. Motion by Pat Hennessy, second by Ralph Watts. Motion passed.

Mr. Powl reported that the next meeting is scheduled for Wednesday March 4, 2015 beginning at 7:00 PM.

- g. Recreation Commission Report: Vice-President Hennessy provided a copy of the February report.
- h. Zoning Hearing Board: Mr. Powl reported the results of the February 9th hearings.
1. 314-320 N. College Street (A. Ty Irvin - SG Irvin Ventures LLC): Approved the following variances:
 - Variance of Sec. 17.04.D.2 to allow for the reconstruction of a non-conforming structure- Granted.
 - Variance of Sec. 17.05.A to allow the re-establishment of a non-conforming use (single family dwelling) - Granted.
 2. 521-523 W. Cherry St (Lennard C. & Pamela J. Sheriff): Approved the following variances:
 - Variance of Sec. 13.02.C (5-feet required side & rear lot line setback for accessory structures) to allow for an existing detached garage to remain in its current location (approximately 3-feet from the side lot line) upon approval of a two-lot subdivision plan - Granted.
- i. Borough Manager's Report:
1. New Municipal Building Project Status Update: Mr. Powl reported that the HVAC commissioning agents have been working in the building to assess the trouble with the systems. They indicated there will be recommendations for many changes in their report. These changes should not be the financial responsibility of the Borough.
 2. Sewer Pump Station #4 (College St & Campbelltown Rd) - NLT Upgrade Project Cost Transfer:

Motion: To authorize the transfer of \$19,872 from the Special Sewer Fund to Sewer Fund (line item #08.429.374.4) in order to reimburse the Sewer Fund for the expenses associated with the Sewer Pump Station #4 Upgrade Project completed by North Londonderry Twp during 2014, which was an unanticipated expense in the 2015 Budget. Motion by Pat Hennessy, second by Beth Shearer. Motion passed.

Announcement

President Quairolì announced that Borough Council will conduct a public workshop meeting on Tuesday, March 10, 2015 beginning at 6:00 PM and a regular monthly public meeting on Tuesday, March 24, 2015 beginning at 7:00 PM.

Other Business

- Mayor Carpenter inquired if Mr. Powl contacted the water company regarding the depressions on North Chestnut Street. He indicated that the road patches were dropping and expanding outward. Mr. Powl contacted the water company about the problem. Councilor Hennessy noted that the gas patch at Chestnut Street & Main Street was also in need of repair. Councilor Laudermilch asked how traffic control is enforced at utility cuts.
- Councilor Shearer asked Mr. Powl to thank the highway department for responding to the flood on West Cherry Street. She was referring to the water main break at the intersection of West Walnut Street and South Locust Street in which the water ran down Locust Street to West Cherry.
- Councilor Shearer stated that she does not believe Borough Council should have a President Pro Tempore position because it is not specified as an official position in the Borough Code.

Motion: To abolish the position of President Pro Tempore on Borough Council. Motion by Beth Shearer, second by Ralph Watts. Motion passed with a 6-1 vote with Pat Hennessy voting against the motion.

- Councilor Watts asked if Council was prepared to take action on supporting the Lebanon Valley Destination Marketing Organization since Bill & Josie Ames were still present. President Quairoli indicated that she would like to read the resolution first and asked that it be placed on the agenda for the March workshop meeting.
- Councilor Shearer inquired about the outcome of the meeting that took place on February 11, 2015 with the fire department. President Quairoli and Vice President Hennessy mentioned that a public information meeting will be held at the Citizen's Fire Co. No. 1 as a way to educate the public and seek input on the new fire house.
- Councilor Laudermilch asked for an update on grouting the Cherry Street sinkholes. Mr. Powl stated that he just received a cost breakdown for the grouting costs of individual properties and they range from \$10,000 to \$100,000. He has purposely held off on contacting any of the property owners until he knew the cost estimates. Councilor Laudermilch expressed that he didn't believe any of the property owner's would agree or have the means to reimburse the Borough for these costs and wondered how the Borough will ultimately resolve this issue.

Motion to Adjourn

Motion to adjourn by Beth Shearer, second by Brian Craig. The meeting adjourned at 7:51 PM.

Respectfully submitted,

Roger E. Powl
Borough Manager