

Palmyra Borough Council Meeting
December 23, 2014
7:00 PM

Borough Council President Jane Quairoli called the meeting to order at 7:00 PM in Council Chambers of the Palmyra Municipal Center, located at 325 S. Railroad St. Council members in attendance included Pat Hennessy, Bob Longenecker, Beth Shearer, Brian Craig, Gary Laudermilch, and Joe Templin. Also in attendance were Mayor Fred Carpenter, Police Chief Stan Jasinski, Borough Manager Roger Powl, and Assistant Borough Manager Brenda Pera.

Public Comments

- Tom Wood, Citizen’s Fire Company, thanked Chief Jasinski for his assistance in handling the Firefighter Dylan Holt funeral on Saturday, December 20, 2014.

Consent Calendar

The following agenda items were acted upon by a single motion:

- a. Approve the minutes of the December 9, 2014 Borough Council Workshop meeting with the following amendments: 1) Change the Announcements section to reflect Vice President Hennessy rather than President Quairoli as she was absent from the meeting; 2) Strike “for free” in the discussion concerning the building antenna masts, and; 3) Add “Councilor Laudermilch voted in favor of the fire house” to the end of the discussion under Special Visitors.
- b. Approve the minutes of the November 25, 2014 Borough Council meeting.
- c. Approve payment of all bills listed on the November 2014 Bill’s List.
- d. Approve the Treasurer’s Report for the period November 1 through November 30, 2014:

	General Fund	Refuse Fund	Sewer Fund	Capital Reserve Fund	Liquid Fuels Fund
YTD Revenue	\$ 2,555,511	\$791,723	\$1,513,116	\$ 342,5582	\$ 1,717,515
YTD Expenses	\$ 2,447,695	\$613,834	\$ 1,306,005	\$ 1,551,689	\$ 1,645,245
Difference	\$ 107,815	\$177,889	\$ 207,112	\$(1,209,107)	\$ 72,692
Fund Balance	\$ 1,281,397	\$460,237	\$ 815,083	\$ 1,575,553	\$ 125,112
	Special Sewer Fund	Library Fund	Police Health Care Fund	Town Square Reserve Fund	Joint Fire Apparatus Fund
YTD Revenue	\$ 44,856	\$27,814	\$ 440	\$ 36	\$ 40,876
YTD Expenses	\$ 169,464	\$28,000	\$ 16,389	\$ 0	\$ 0
Difference	\$ (124,607)	\$ (159)	\$ (15,949)	\$ 36	\$ 40,876
Fund Balance	\$ 2,164,255	\$ 791	\$ 143,296	\$ 12,222	\$ 201,706

Motion: To approve the consent calendar. Motion by Pat Hennessy, second by Bob Longenecker. Motion passed.

Action & Discussion Items

a. 2015 Final Budget:

Motion: To approve the 2015 Final Budget. Motion by Bob Longenecker, second by Pat Hennessy. The motion passed by a 4-3 vote with Brian Craig, Gary Laudermilch and Beth Shearer voting against the motion.

b. Ordinance #758 – 2015 Real Estate Tax Ordinance:

Motion: To authorize the Borough Solicitor to prepare and advertise Ordinance #758, the 2015 Real Estate Tax Ordinance, to set the real estate tax rate pursuant to Section §1310.1 of the Borough Code for the Year 2015 at the following rates:

Real Estate Tax = 2.20 mills; Public Library Tax = .006 mills

Motion by Pat Hennessy, second by Bob Longenecker. President Quairoli called for a roll call vote:

<i>Brian Craig</i>	-	<i>No</i>
<i>Pat Hennessy</i>	-	<i>Yes</i>
<i>Gary Laudermilch</i>	-	<i>No</i>
<i>Bob Longenecker</i>	-	<i>Yes</i>
<i>Beth Shearer</i>	-	<i>No</i>
<i>Joe Templin</i>	-	<i>Yes</i>
<i>Jane Quairoli</i>	-	<i>Yes</i>

The motion passed by a 4-3 vote.

c. Ordinance #759 - Motor Vehicles & Traffic - Handicap Parking Spaces:

Motion: To authorize the Borough Solicitor to prepare and advertise Ordinance #759, an ordinance to update the following sections of Chapter 15 (Motor Vehicles & Traffic): Section 37 (Special Purpose Parking Zones) to update the list of handicap parking spaces:

*Add - 28 N. Franklin St.
Add - 122 S. Harrison St.
Add - 120 S. Harrison St.
Add - 138 N. College St.
Add - 211 N. Railroad St.
Add - 32 N. Locust St.*

Motion by Pat Hennessy, second by Joe Templin. Motion passed

d. Resolution #2014-33 - Palmyra Borough Municipal Authority Appointment:

Motion: To approve Resolution #2014-33, a resolution appointing Jane Quairoli to serve a new five (5) year term on the Palmyra Borough Municipal Authority, expiring December 31, 2019. Motion by Pat Hennessy, second by Beth Shearer. Motion passed.

e. Resolution #2014-34 - Lebanon County Tax Collection Committee Appointment:

Motion: To approve Resolution #2014-34, a resolution appointing Ronald E. Fouche' to serve as the delegate, and Lisa M. Daubert as the alternate delegate, to the Lebanon County Tax Collection Committee for the Year 2015. Motion by Bob Longenecker, second by Pat Hennessy. Motion passed.

f. Resolution #2014-35 - Palmyra Civil Service Commission Appointment:

Motion: To approve Resolution #2014-35, a resolution appointing Donald Brubaker to serve a new six (6) year term on the Palmyra Civil Service Commission, expiring December 31, 2020. Motion by Gary Laudermilch, second by Pat Hennessy. Motion passed.

g. Resolution #2014-36 - Vacancy Board Chairman:

Motion: To approve Resolution #2014-36, a resolution appointing Dennis Baum to serve as the Vacancy Board Chairman for the Year 2015. Motion by Pat Hennessy, second by Bob Longenecker. Motion passed.

h. Resolution #2014-37 - Palmyra Planning Commission Appointments:

Motion: To approve Resolution #2014-37, a resolution appointing Steve Ricker to serve a new four (4) year term on the Palmyra Planning Commission, expiring December 31, 2018. Motion by Pat Hennessy, second by Beth Shearer. Motion passed.

i. Resolution #2014-38 - Palmyra Zoning Hearing Board Appointments:

Motion: To approve Resolution #2014-38, a resolution appointing J. Scott Bidding to serve a new three (3) year term as an alternate member of the Zoning Hearing Board, expiring December 31, 2017. Motion by Pat Hennessy, second by Bob Longenecker. Motion passed.

j. Resolution #2014-39 - Fire Services Commission Appointments:

Motion: To approve Resolution #2014-39, a resolution appointing Beth Shearer from Borough Council, Jim Tesche a borough resident, and Roger Powl, Borough Manager, to serve as voting members on the Fire Services Commission for the Year 2015. Motion by Bob Longenecker, second by Pat Hennessy. Motion passed.

Reports

- a. President's Report: President Quairoli thanked Pat Hennessy for organizing the Christmas Tree Lighting Ceremony even though it was cancelled due to bad weather. She also announced the New Year's Eve event scheduled on December 31, 2014 at Fireman's Park. She specifically took a moment to thank Bob Longenecker for agreeing to serve an additional year on Borough Council in order to help provide some continuity for the benefit of the newest Council members. She remarked that the Borough is greatly appreciative of his service to the community.
- b. Financial Statement: Council did not have any comments regarding the November 30, 2014 financial statement.
- c. Fire Services Commission: The Commission did not meet this month.
- d. Library Board Report: Councilor Longenecker provided a copy of his report and announced that the Library hired Murphy & Dittenhafer Architects of York, PA to conduct a feasibility study on the building at 1 West Main Street, Palmyra.
- e. Police/Mayor's Report: Mayor Carpenter provided a copy of the November 2014 Monthly Police Report.

- f. Planning Commission: Borough Manager Powl announced that a review of the White Oak Display and the Lennard Sheriff plans continue. The next meeting is scheduled for Wednesday, January 7, 2015 beginning at 7:00 p.m.
- g. Recreation Commission Report: Vice-President Hennessy announced that a report will be sent to Council.
- h. Borough Manager's Report:
 1. Mr. Powl provided a list of interested candidates for the Borough Council vacancy in January. The candidates are: Bob Dailey, Ralph Watts, Carissa Mellinger, and Alan Sechman. Council asked for resumes for the two interested parties that did not provide them. They agreed to interview candidates at the January 13, 2015 Workshop meeting and appoint a new member at the January 27th Council meeting.
 2. New Municipal Building Project Status Update: Mr. Powl informed Council that several items have been completed in the building. Councilor Hennessy asked about the fence around the emergency generator. Mr. Powl explained that the original design of the gate for the fence had to be modified so that both sides of the generator could be accessed. The fence & gate installation is expected to occur in the very near future. Mr. Powl also reported that a meeting with the architect, contractor, mechanical contractor, and Moore Engineering (HVAC design engineers) is scheduled January 5th to discuss the ongoing HVAC issues, and to develop a game plan in moving forward in getting the system to operate properly. Borough Council requested Moore Engineering provide a letter on their letterhead stating that they have agreed to make the changes necessary to make the system operate properly at no cost to the Borough.
 3. Mr. Powl provided a letter from Fire Chief Dugan requesting a meeting to discuss the fire house. President Quairolì will email everyone to determine the best date for a meeting as it will have to be advertised.

Communications

Mr. Powl provided a copy of a letter dated 12/8/14 from Pat Krebs, President of the Lebanon Valley Bicycle Coalition, inviting Borough Council to attend a breakfast presentation of the Regional Bicycle Connectivity Study conducted by Alta Planning & Design on Tuesday January 27, 2015, beginning at 7:15 a.m. Councilor Craig expressed his interest in attending this meeting.

Other Business

There was no other business.

Announcement

President Quairolì announced that Borough Council will conduct a public workshop meeting on Tuesday, January 13, 2015 beginning at 6:00 PM and a regular monthly public meeting on Tuesday, January 27, 2015 beginning at 7:00 PM.

Motion to Adjourn

Motion to adjourn by Beth Shearer, second by Joe Templin. The meeting adjourned at 7:34 PM.

Respectfully submitted,

Roger E. Powl
Borough Manager