

Palmyra Borough Council Meeting
 Thursday December 20, 2018
 7:00 PM

Borough Council President Beth Shearer called the meeting to order at 7:00 PM in Council Chambers of the Palmyra Municipal Center, located at 325 S. Railroad St. Other Council members in attendance included Don Barry, Josh Holl, Carissa Mellinger, Tom Miller (via Skype), Jane Quairoli, and Joe Templin. Also in attendance were Borough Manager Roger Powl, Assistant Borough Manager Brenda Pera, Mayor Fred Carpenter and Chief Stan Jasinski.

Public Comment Period #1

- Daniel Bost, Lebanon County Recorder of Deeds, was in attendance to introduce himself to Council.
- Matt Shirk, from North Cornwall Township, was in attendance to introduce himself as a candidate for Lebanon County Commissioner. He will be running for the position in 2019.
- The following individuals were in attendance to inquire about the change of apartment buildings to a commercial status for sewer fees:
 - Len Chimel, 1 N. Clearview Drive, Palmyra
 - Mike Blouch, 81 Augusta Drive, Annville
 - Steve Johnson, 15 Highland Drive, Palmyra

Consent Calendar

The following agenda items were acted upon by a single motion:

- a. Approve the minutes of the December 11, 2018 Borough Council meeting.
- b. Approve the Treasurer’s Report for the period November 1 through November 30, 2018:

	General Fund	Sewer Fund	Refuse Fund	Capital Reserve Fund	Special Sewer Fund	Liquid Fuels Fund
YTD Revenue	\$3,515,032	\$1,679,327	\$895,473	\$1,114,202	\$22,054	\$234,133
YTD Expenses	\$3,837,164	\$ 1,163,748	\$729,606	\$544,431	\$670,485	\$27,484
Difference	\$(322,132)	\$515,580	\$165,867	\$569,772	\$(648,431)	\$206,649
Fund Balance	\$1,516,544	\$736,483	\$433,632	\$1,596,389	\$1,641,713	\$733,964

	Library Fund	Police Health Care Fund	Town Square Reserve Fund	Joint Fire Apparatus Fund	Cemetery Fund	Employee Benefits Fund
YTD Revenue	\$28,695	\$40,381	\$49	\$53,911	\$1,144	\$107,297
YTD Expenses	\$28,500	\$31,717	\$940	\$0	\$473	\$78,112
Difference	\$195	\$8,664	\$(891)	\$53,911	\$670	\$29,185
Fund Balance	\$2,590	\$198,226	\$3,855	\$377,689	\$41,722	\$29,185

Motion: To approve the consent calendar. Motion by Jane Quairoli, second by Carissa Mellinger. Motion passed.

Action & Discussion Items

- a. 2019 Final Budget Discussion: There was no additional discussion on the Budget.

Motion: To approve the 2019 Final Budget. Motion by Carissa Mellinger, second by Joe Templin. Motion passed by a 5-2 vote with Jane Quairoli and Josh Holl voting against the motion.

- b. Ordinance #790 – 2019 Real Estate Tax Ordinance:

Motion: To enact Ordinance #790, the 2019 Real Estate Tax Ordinance, to set the real estate tax rate pursuant to Section §1310.1 of the Borough Code for the Year 2019 at the following rates: Real Estate Tax = 3.35 mills; Public Library Tax = .06 mills. Motion by Tom Miller, second by Don Barry. Motion passed by a 6-1 vote with Jane Quairoli voting against the motion.

- c. Ordinance #791 – Amend Chapter 305 (Solid Waste) Section 305-15 (Alternatives for Collection from Apartments):

Motion: To enact Ordinance #791, an ordinance amending the minimum number of per property apartments required before being eligible to contract refuse & recycling collection services from a private hauler. Motion by Jane Quairoli, second by Don Barry. Motion passed.

- d. Financial Security Release Request – Palmyra Middle School Addition Project:

Motion: To approve the recommendation made by the Borough Engineer to authorize the Borough Treasurer to release the remaining \$13,300.00 being held as financial security from the Palmyra Area School District for proper completion of the Middle School Addition Project. Motion by Jane Quairoli, second by Don Barry. Motion passed.

Reports

- a. President's Report: President Shearer wished everyone a Merry Christmas and Happy New Year and thanked the Police Department and Public Works Department for their assistance with the year's PAHA events.

- b. Library Report: Councilor Quairoli commented that there was no meeting in December and wished everyone a Happy Holiday.

- c. Police Department: Mayor Carpenter reported that this is the last meeting for Police Chief Stanley Jasinski as he will be retiring on December 30th. Council thanked Chief Jasinski for his 40 years of service to the Borough of Palmyra.

Motion: To authorize Resolution 2018-30 authorizing the disposal of Borough owned personal property to present Chief Jasinski with his service pistol for his retirement. Motion by Jane Quairoli, second by Beth Shearer. Motion passed.

- d. Solicitor's Report: There was nothing to report.

- e. Zoning Hearing Board: No Hearings were conducted in December

- f. Borough Manager's Report:

1. 300 Block E. Cherry St / 100 Block S. Grant St Stormwater & Road Restoration Project: Mr. Powl reported that the contractor has done what they can for this year and will return in Spring to apply asphalt wearing course and complete trench restoration. The contractor has been asked to

move his equipment to the east side of S. Grant Street next to the new detention basin so that S. Grant Street can be reopened to traffic.

2. New Public Works Garage Building Project: Mr. Powl explained that the Public Works crew has connected the sewer lateral and water supply lateral to the new building. This enabled the site around the building to be backfilled and graded by our staff so that stone could be placed around the building to allow access to the building by vehicles. He also mentioned that the plan calls for construction of a small storm water basin on site, but at the Borough's request, the contractor will wait until Spring to install this system to eliminate muddy conditions over the winter.
3. Southeast Park Sinkhole Repair: Mr. Powl reported that Custer Excavating will be waiting until after the new year to begin this project since he needs to order larger sized stone from the quarry and they often do not have the larger stone in stock every day. He will need to create a stockpile prior to commencing with the excavation and repair.

Other Business

- Mayor Carpenter asked Council to consider having the banners removed from the Borough streets as they are weathered and torn. Council agreed and asked Mr. Powl to have the Public Works crew remove the banners when they take down the holiday lights.

Public Comment Period #2

- Len Chimel, 1 N. Clearview Drive, Palmyra, asked for a clarification on Ordinance #791, and a when it would be in effect.

Announcement

President Shearer announced that Borough Council will conduct a public meeting on Tuesday, January 8, 2019 and on Tuesday, January 22, 2019 beginning at 7:00 PM.

Motion to Adjourn

Motion to adjourn by Jane Quairola, second by Josh Holl. The meeting adjourned at 7:26 PM.

Respectfully submitted,

Roger E. Powl
Borough Manager